

Notice is hereby given that

**A Parish Council Meeting of
Woolfardisworthy Parish Council is to be held on**

Tuesday, 21 February 2023 in Bucks Cross Village Hall at 7.30pm.

All Councillors are hereby summoned to attend for the purposes of the following business.

Members of the press and public are also invited to attend.

Sue Squire

Sue Squire, Parish Clerk for the Parish Council

Date: 14 February 2023

Members of the public wishing to speak on any item on the Agenda may do so under 'Public Session' at the beginning of a meeting. The time limit for speaking is limited to 3 minutes. The public are not permitted, under Standing Orders, to speak or take part in the meeting after this item.

AGENDA

1. **Statement by the Chairman**
2. **Public Comment Session**
 - 2.1 **Email from a resident regarding the procedure and chairmanship of the January 2023 meeting.**
 - 2.2 **Email from a resident regarding Chapel Street.** Councillor S Hill has made enquiries and it has been suggested to the resident that this is a matter for TDC Enforcement Department.
3. **Apologies.**
4. **Declaration of Personal / Prejudicial Interest for items on the Agenda**

All Members are reminded that all interests must be declared prior to the item being discussed.
5. **Minutes of the Parish Council meeting held on 17 January 2022 to be approved and signed as a true and accurate record.**
6. **Clerk's Report:**
 - 6.1 **Dog Bins for Bucks Mills.** The Clerk is continuing to try and obtain a reply from TDC.
 - 6.2 **Woolsery Primary School.** The reply has been sent to the DALC for comment.
 - 6.3 **Defibrillator and cabinet in former BT Telephone Box in Woolsery.**

Electrician to connect the device to the electricity supply – contractors being sought.
 - 6.4 **BT concrete pillar.** The Clerk is continuing to try and obtain a reply.
 - 6.5 **Bucks Straight Lighting.** A reply from DCC has been received and will be advised.
 - 6.6 **Clerk's attendance at a 'Preparing for Elections' Webinar delivered by the Devon Association of Local Councils.** A written Report has been circulated to Councillors.
 - 6.7 **Parish Paths Footpaths Annual Survey.** The Clerk has made arrangements for Public Rights of Way (DCC PRoW) maps to be supplied by DCC and these have been sent to Councillors Beech, Hancock and Heywood.

The footpaths and bridleways have been walked and surveyed with the results being submitted to DCC PRoW by the deadline date of 13/2/23 together with the expenditure form.
 - 6.8 **Bus Shelter at Bucks Cross.** The Clerk will bring recent correspondence from DCC for this matter to be revisited.
 - 6.9 **Grit Bins for the Parish.** The Clerk is liaising with the County Councillor in this regard.
 - 6.10 **Parish Council paperwork in the Parish Church.** The Clerk has advised the PCC that as the telephone box has recently been adopted, the paperwork will be displayed in this structure and the request for it to be in the church has been withdrawn.
 - 6.11 **Email from a resident to the Clerk.** The approved reply had been sent.

- 7. Reports from County Councillor, District Councillors and Parish Councillors**
- 7.1 Councillor Heywood** is drafting a letter to Ofcom conveying concern about the workmanship of Airband, for approval at this meeting.
- 7.2 Councillor Hancock – Manor Park car parking problems.** Photographs have been supplied to Councillors and DCC Highways showing the damage.
- 7.3 Councillor M Hill - village planter sponsorship plaques.**
- 7.4 Councillor M Hill - ownership position with the Land Registry relating to land in Woolsery.**
- 7.5 Councillor R Heywood – Bus Shelter at East Park**
- 7.6 Councillor S Hill – distribution of black refuse bags on 11 February 2023.**
- 7.7 Councillor S Hill – the King’s Coronation.**
 In this respect, the Clerk has contacted the Parish Council’s insurers who have advised as follows:
 Any events organised for the Coronation will be covered for Public Liability in the usual way.
 Depending on the number in attendance, the event could incur an additional premium charge:
Up to 500 in attendance – included with the Core Cover
501 – 1,000 - £98.00 including 12% Insurance Premium Tax
1,000 – 2,500 - £140.00 including 12% Insurance Premium Tax
- 7.8 Councillor M Hill – Recognition of Parishioner**
- 8. Planning Application.**
- 8.1 1/0118/2023/AGMB – Prior notification for the change of use of agricultural building to 1 no. dwelling house and associated building operations under Class Q – Westcountry Nurseries, Woolsery.**
- 8.2 Planning Correspondence: Decisions, Enforcement & Appeals.**
Approval for 1/1221/2021/FUL – Erection of one replacement dwelling and increased residential curtilage with parking pursuant to approval 1/0080/2020/AGMB (amended plans), Little Acres, Woolsery.
Application 1/0002/2023/OUT – Outline application for up to 2 no. dormer bungalows with all matters reserved except for access – land at Bucks Cross, Woolsery has been withdrawn.
- 9. Affordable Housing.** Councillor M Hill.
- 10. Neighbourhood Plan.** Councillor M Hill.
- 11. Finances**
- 11.1 Payments to be authorised:**
- a. **Sue Squire:**
- | | | |
|---|---------|----------------|
| February 2023 salary | £439.68 | |
| Expenses (broadband, mileage, photocopying) | £ 19.90 | £459.58 |
| Bucks Mills Village Hall – Hire (February 2023 - £25.00) | | |
| (January 2023 - £20.00) | | £45.00 |
- b. **Income and Bank Account Balances** – to be tabled
- c. **2023/24 Budget & Precept.** TDC has acknowledged receipt of the form requesting the Precept.
- d. **Parish Council Annual Grants.** Councillors will be forwarded with details of the requests from Organisations.
- 12. Correspondence received.** Emails from various agencies have been forwarded to Councillors.
- 13. Response to correspondence received and included under the Public Comment Session.**
- 14. Date and time of next meeting:** Tuesday, 21 March 2023 at 7.30pm at Woolsery Sports and Community Hall.
It will commence with the Annual Parish Meeting followed by the scheduled Parish Council Meeting.