

**A Parish Council Meeting of  
Woolfardisworthy Parish Council is to be held on  
Tuesday, 19 March 2024  
in Woolsery Sports & Community Hall.**

**At 7pm there will be the opportunity for parishioners to speak about the proposed play area for one hour, when the scheduled Parish Council meeting will then commence.**

**However, if no one attends to speak on this subject, or representations are over by 7.15pm, the March Parish Council meeting will then commence.**

**All Councillors are hereby summoned to attend for the purposes of the following business.**

Members of the press and public are also invited to attend.

*Sue Squire*

Sue Squire, Parish Clerk for the Parish Council

Date: 14 March 2024

**Members of the public wishing to speak on any item on the Agenda may do so under 'Representations from the Public'. The time limit for speaking is limited to 3 minutes. The public are not permitted, under Standing Orders, to speak or take part in the meeting before or after this item.**

- 1. Public Comment Session**
- 1.1 Representations regarding a blocked drain which had previously been reported by the resident and received a reference number.** The parishioner contacted the Clerk who in turn directly got in touch with the Neighbourhood Highways Officer. The site was inspected on 29/2/24 and appropriate instructions was passed to the contractor as a priority. The resident was kept up to date with the situation.
- 2. Apologies.**
- 3. Declaration of Personal / Prejudicial Interest for items on the Agenda**  
All Members are reminded that all interests must be declared prior to the item being discussed or, if it is realised during the meeting that an interest has arisen, it must be declared at that time.
- 4. Minutes.**
- 4.1 Minutes of the Parish Council Meeting held on 20 February 2024 to be approved and signed as a true and accurate record.**
- 5. Clerk's Report:**
- 5.1 Sinking drain cover.** Councillor Hancock has provided the What3Words reference enabling the Clerk to report the problem to DCC Highways.
- 5.2 A Report of the February Parish Council Meeting was sent to the editor of the Village News on 21/2/24.** A reminder was sent to the editor on 28/2/24 to check it had been received and that the Report would be included in the March edition. This had been confirmed.

- 5.3 **Telegraph pole opposite the entrance to All Hallows Church.** A reminder has been sent to BT with a copy of the original letter for ease of reference.
- 5.4 **Planning responses submitted**
- 5.5 **Payments made**
- 5.6 **Parking problems in Manor Park.** Details of a response from the Neighbourhood Highways Officer has been circulated to Councillors.
- 5.7 **Dog bins.** TDC has been advised of the What3Words reference, supplied by Councillor Hancock, showing the correct locations.
- 5.8 **Water coming from the pipe at The Manor.** The Neighbourhood Highways Officer has inspected and sent a report which has been circulated to Councillors. A reply from the Neighbourhood Highways Officer's line manager is awaited as to the next step.
- 5.9 **Grass being churned up on the verge at Manor Park as a result of road closures / diversions in the village.** A reply from the Neighbourhood Highway Officer has been circulated to Councillors.
- 5.10 **Grass Cutting Contract.** It has been established that this expires in 2025.
- 5.11 **Log House Appeal Representations submitted to the Planning Inspectorate's website.**
- 5.12 **South Park Fence.** Written to Westward Housing as instructed and informed the resident.

## 6. Reports from County Councillor, District Councillors and Parish Councillors

### 6.1 County Councillor J Wilton-Love.

### 6.2 District Councillors.

### 6.3 Parish Councillors

#### M Hill

**B Beech** (1) Community Speed Watch.  
(2) Parking problems in Manor Park.

#### D Hancock

**S Harding** (1) Play Area

**R Heywood** (1) Bus Shelter at East Park  
(2) Disputed landownership bordering Woolsery's Manor House  
(3) Occupation of field next to the Potting Shed

**S Hill** (1) Royal Mail letter post and Broadband (in liaison with Councillor Heywood)  
(2) Report on distribution of black bags / community day on Saturday, 2 March 2024 between 10am and 12 noon at Woolsery Sports and Community Hall.  
(3) Map of the village highlighting highway issues is being prepared to send to the Clerk who will then request a site meeting with the Road Safety Officers of Devon and Cornwall Police and DCC Highways.

#### S Salvidant

#### L Spittles

## 7. Planning.

### 7.1 To consider the following Application:

**1/0159/20224/FUL – Erection of an extension and external alterations – whispering Winds, Bucks Cross.**

[The deadline date for the Parish Council's response is 22 March 2024.](https://publicaccess.torridge.gov.uk/online-applications/simpleSearchResults.do?action=firstPage)

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### 7.2 Planning Correspondence: Decisions, Enforcement & Appeals.

At the time of preparing the Agenda, there were none to note.

**8. Finances**

**8.1 Payments to be authorised:**

a. <b>Sue Squire:</b>		
March 2024 salary	£480.62	
Expenses (broadband/photocopying/mileage)	£ 16.50	<b>£497.12</b>
b. <b>HMRC PAYE</b>		<b>£120.20</b>
c. <b>Cllr S Hill.</b> Reimbursement for community morning refreshments		<b>£ 21.98</b>
d. <b><u>Income and Bank Account Balances</u></b> – to be tabled		

**9. To consider a response to items raised under the Public Session.**

**10. Correspondence received.** Emails from various agencies have been forwarded to Councillors.

**10.1 Devon County Council / Torbay Council Devolution Deal.**

The Clerk attended a Zoom presentation on 27/2/24, organised by the Devon Association of Local Councils (DALC).

The DALC has followed up the presentation with a recording of the event which was circulated to Councillors on 28/2/24 and on 29/2/24, the DALC's response to the consultation was made available and circulated to Councillors.

To consider a response to the consultation, which is running until 24/3/24 from Woolsey Parish Council.

**11. Annual Parish Meeting.** The suggestion has been made that this meeting, to be held between 1 March and 1 March each year, is held on a separate evening to a Parish Council meeting and for organisations to be invited to have a table to promote themselves using resources and props, to make it a more social evening, with refreshments.  
To discuss this further.

**12. Date and time of next meeting:** Tuesday, 16 April 2024 at Bucks Mills Village Hall at 7.30pm.