

**A Parish Council Meeting of
Woolfardisworthy Parish Council is to be held on
Tuesday, 16 April 2024
in
Bucks Cross Village Hall
at 7.30pm.**

**All Councillors are hereby summoned to attend for the purposes
of the following business.**

Members of the press and public are also invited to attend.

Sue Squire

Sue Squire, Parish Clerk for the Parish Council

Date: 9 April 2024

**Members of the public wishing to speak on any item on the
Agenda may do so under 'Representations from the Public'. The
time limit for speaking is limited to 3 minutes.
The public are not permitted, under Standing Orders, to speak or
take part in the meeting before or after this item.**

- 1. Public Comment Session**
- 2. Apologies.**
- 3. Declaration of Personal / Prejudicial Interest for items on the Agenda**
All Members are reminded that all interests must be declared prior to the item being discussed or, if it is realised during the meeting that an interest has arisen, it must be declared at that time.
- 4. Minutes.**
 - 4.1 Minutes of the Parish Council Meeting held on 19 March 2024 to be approved and signed as a true and accurate record.**
- 5. Clerk's Report:**
 - 5.1 Councillors' Contact Details had been sent for inclusion in the Village News**
 - 5.2 Location of dog bins.** Councillor M Hill is providing a map for the Clerk to send to TDC.
 - 5.3 Water coming from pipe at The Manor.** An update has been received and Councillors were circulated with the details on 4/4/24.
 - 5.4 Fence at South Park.** The original form sent to Westward Housing on 2/3/24 has been located and sent to the Association together with the map of ownership supplied by TDC and all pictures provided in a reminder email.
The Clerk contacted Westward Housing by telephone on 9/4/24 and was given a reference number and advised that the job has been referred to surveyors who are to make a site visit and arrange for the necessary work to be carried out.
 - 5.5 Gabions on the cliff path towards Bucks Mills Slipway.** TDC officers were requested to carry out a site visit as the gabions appeared to be bowing.
The site visit has been done and Councillors were circulated with a reply on 4/4/24.
 - 5.6 Refuse collections from holiday lets.** The question about collections / if properties are registered for Council Tax / if TDC check holiday lets with a 12 months licence to ascertain residency status has been asked as directed. A reply is still awaited.
 - 5.7 Planning response submitted**
 - 5.8 Payments made and balances for March advised to Councillors**
 - 5.9 Devon County Council / Torbay Council Devolution Deal.** A response to the consultation has been submitted as directed and an acknowledgement received.

- 5.10 Annual Parish Meeting.** The Hall has been booked for Tuesday, 14 May 2024 and organisations have been invited to participate.
- 5.11 Telegraph pole opposite the entrance to All Hallows Church.** The Clerk called at BT premises in Barnstaple and the advice was to contact MXB as they would have had to make arrangements for this in the planning application.
The Clerk has contacted MXB as suggested.
- 5.12 Map of the village for site visit of DCC and Devon & Cornwall Police Road Safety Officers has been sent, with a copy to Councillors.**
County Councillor Wilton-Love and the Neighbourhood Highways Officer have been copied into the email requesting a site visit.

6. Reports from County Councillor, District Councillors and Parish Councillors

6.1 County Councillor J Wilton-Love.

6.2 District Councillors.

6.3 Parish Councillors

M Hill

- B Beech** (1) Community Speed Watch.
(2) Parking problems in Manor Park.

D Hancock Stagecoach bus driving onto grass verge of Manor Park on the evening of 6/4/24 causing considerable damage. The pictures supplied were sent the same evening by the Clerk to Stagecoach, DCC Highways, the Neighbourhood Highways Officer and County Councillor Wilton-Love for comment / information with a request that a reply was received to report at this meeting.
Councillor Harding has provided details of matting that is used to protect grass and this is to be further discussed.

S Harding (1) Play Area

- R Heywood** (1) Bus Shelter at East Park
(2) Disputed landownership bordering Woolserys Manor House
(3) Occupation of field next to the Potting Shed

S Hill Map of the village highlighting highway issues has been prepared and sent to the Clerk. Item 5.12 refers.

S Salvidant

L Spittles

7. Planning. At the time of preparing the Agenda, there were no planning applications to consider.

7.1 Planning Correspondence: Decisions, Enforcement & Appeals.

To note the following TDC Decision Notice:

Approval for:

- 1/0059/2024/FUL – Vehicle storage building – land at Cross Farm, Woolserys.

8. Finances

8.1 Devon Association of Local Councils (DALC) Membership Renewal.

To consider renewing the subscription at an annual cost of £396.00 + VAT.

8.2 Payments to be authorised:

| | | |
|--|---------|----------------|
| a. Sue Squire: | | |
| April 2024 salary | £511.13 | |
| Expenses (broadband/photocopying/mileage) | £ 16.50 | £527.63 |
| b. HMRC PAYE | | £127.60 |
| c. DALC. Membership subscription (subject to 8.1 above) | | £396.00 |
| d. <u>Income and Bank Account Balances</u> – to be tabled | | |

9. **To consider a response to items raised under the Public Session.**
10. **Correspondence received.** Emails from various agencies have been forwarded to Councillors.
11. **Date and time of next meeting:** Tuesday, 21 May 2024 at Woolsey Sports and Community Hall at 7.30pm.
This will be the Annual Parish Council Meeting and the first items on the Agenda will be the Election of Chairman and Vice Chairman, Review of Compliance and Policies. Other items later in the meeting will include approval of the accounts for the year ended 31 March 2024 and the approval of the Annual Return and Governance Return.