

Minutes of the Woolfardisworthy Parish Council (closed meeting) held on the 14th September 2021 at 7.30pm at Woolsery Sports & Community Hall

1.0 Attendance

Parish Cllrs: M Hill (Chair), L Spittles, S Hill, S Salvidant, S Raffe, and A Sealey

2.0 Apologies

Cllr S Harding

3.0 Review Standing Orders

In light of ongoing behaviour at Parish Council meetings, Parish Councillors reviewed the Standing Orders.

4.0 Conduct at Parish Council Meetings

Following the August Parish Council meeting, those present discussed the steps to be taken should there be disorderly conduct at future meetings.

The following process was agreed:

1. To follow Standing Orders, Section 2 Disorderly Conduct at Meetings (as detailed below)

DISORDERLY CONDUCT AT MEETINGS

- a No person shall obstruct the transaction of business at a meeting or behave offensively or improperly. If this standing order is ignored, the chairman of the meeting shall request such person(s) to moderate or improve their conduct.
- b If person(s) disregard the request of the chairman of the meeting to moderate or improve their conduct, any councillor or the chairman of the meeting may move that the person be no longer heard or be excluded from the meeting. The motion, if seconded, shall be put to the vote without discussion.
- c If a resolution made under standing order 2(b) is ignored, the chairman of the meeting may take further reasonable steps to restore order or to progress the meeting. This may include temporarily suspending or closing the meeting.

Should disorderly conduct at meetings continue post the above, the following steps will be taken

2. To prohibit the person(s) who obstruct the transaction business at a meeting or behave offensively or improperly for a period of three months. With the endorsement from Torridge District Council, including District & County Councillor.
3. After the above period of three months, Should the person(s) continue to obstruct the transaction business at a meeting or behave offensively or improperly, they will be prohibited to attend meetings indefinitely. With the endorsement from Torridge District Council, including District & County Councillor.

Proposed by Cllr Spittles, Seconded by Cllr S Hill. Agreed by all present.