

Notice is hereby given that

**A Parish Council Meeting of
Woolfardisworthy Parish Council is to be held on**

Tuesday, 20 June 2023

in Woolsery Sports and Community Hall at 7.30pm

**All Councillors are hereby summoned to attend for the purposes
of the following business.**

Members of the press and public are also invited to attend.

Sue Squire

Sue Squire, Parish Clerk for the Parish Council

Date: 14 June 2023

Members of the public wishing to speak on any item on the Agenda may do so under 'Representations from the Public'. The time limit for speaking is limited to 3 minutes. The public are not permitted, under Standing Orders, to speak or take part in the meeting before or after this item.

AGENDA

1. **Declaration of Acceptance of Office Form not completed due to absent Councillor(s).**
This has been extended until this meeting.
Failure to do this by that date will result in the Councillor losing their seat.
2. **Public Comment Session**
- 2.1 **Broken Safety Mirror near the Primary School.** The Clerk is in correspondence with the resident to ascertain if the mirror was fixed by Highways or a homeowner.
3. **Apologies.** Councillor Hancock
4. **Declaration of Personal / Prejudicial Interest for items on the Agenda**
All Members are reminded that all interests must be declared prior to the item being discussed or, if it is realised during the meeting that an interest has arisen, it must be declared at that time.
5. **Minutes of the Annual Parish Council meeting held on 16 May 2023 to be approved and signed as a true and accurate record.**
6. **Clerk's Report**
- 6.1 **Scheme of Delegation.** The document has been updated to show it is no longer in force.
- 6.2 **Compliance and Policies** adopted at the last meeting have been updated.
- 6.3 **Woolsery Primary School / Field**
- 6.4 **Registration of defibrillators in the Parish / date for official opening of defibrillator in the former telephone box in Woolsery**
- 6.5 **Clothes Bank**
- 6.6 **Grit Bins.** The Clerk is in liaison with the Neighbourhood Highways Officer who has requested that a locality grant application is completed and submitted to DCC, which is in the process of being done.
- 6.7 **Coronation Mugs.** The Clerk is continuing to try and get a reply from the company with whom the order was placed.

7. Reports from County Councillor, District Councillors and Parish Councillors
 - 7.1 County Councillor J Wilton-Love
 - 7.2 District Councillors.
S Harding to report on his conversation with the TDC Conservation Officer regarding Brackenside.
 - 7.3 Parish Councillors Councillors:
 - B Beech Parking on the roadside at Manor Park.
Community Speed Watch
Damaged sign
45% and 28% degree rule relating to planning
 - S Harding Parking at Bucks Cross. Conversation with the farming community regarding large vehicles parked causing problems for the grass cutting contractor
 - R Heywood (1) Letter to Ofcom
(2) Bus Shelter at East Park
 - M Hill (1) Affordable Housing (below)
(2) Small low fence around the Green.
 - S Hill – (1) grit bin location at Cranford
(2) solar light in the telephone box for the defibrillator
(3) planters & water butt
The Clerk has received confirmation that the Merry Harriers has replanted the planter they took care of last year. They will water it when passing but would appreciate volunteers also doing this especially during the hot, dry weather.
 - L Spittles
 - S Salvidant
8. Planning.
 - 8.1 To consider the following:
1/0267/2023/FULM – Extension to cheese storage building (affecting a Public right of Way). Agricultural building at Higher Alminstone Farm, Woolsery, EX39 5PX.
[The deadline date for the Parish Council's response is 30/6/23.](#)
 - 8.2 Planning Correspondence: Decisions, Enforcement & Appeals.
Approval for Application 1/0377/2023/AGMB – Prior notification for the change of use of agricultural building to 1 no. dwelling house and associated building operations under Class Q – agricultural building at Grid Reference 232086 119103

A Freedom of Information Act Request had been received in connection with the Forest Lakes Application where a copy of the May Parish Council Minutes had been requested. The deadline date for the request to be actioned was 20 June 2023 and as this was the date that the Minutes would be approved, the Clerk will furnish the information after the meeting.

Enforcement – Higher Town Farm – no further information has been received from TDC.
9. Affordable Housing. Councillor M Hill
10. Update from MXB Sub-Committee as no meeting had been held
11. Neighbourhood Plan
12. Finances
 - 12.1 To consider a request for a donation from All Saints Church Village Newsletter. A letter of request and a copy of the latest set of accounts is being circulated to Councillors.

12.2 Payments to be authorised:

a. Sue Squire:		
June 2023 salary	£480.62	
Expenses (broadband, mileage, stationery, photocopying)	£32.69	£513.31
b. HMRC PAYE		£120.20
c. All Saints Church Village Newsletter	Donation	£TBA
d. <u>Income and Bank Account Balances</u>	– to be tabled	

13. **Correspondence received.** Emails from various agencies have been forwarded to Councillors.

13.1 **South West Water First Time Sewerage Application.** An update from South West Water has been received as follows:

- The existing sewer up to Bucks Cross has been surveyed. There are some minor defects which will need to be repaired, but it appears that it can be used as the “collector” sewer for the village.
- The need for 2 pumping stations in series has been confirmed. This is due to the large height difference from the bottom of the village to the proposed Sewage Works location.
- We have discussed locating the new Sewage Works in The Old Quarry with The Woodland Trust. They are open to this request and we will have further discussions with them once the likely size of the Sewage Works is better understood
- Enquiries have been issued to suppliers for information on the possible types and sizes of plants required to treat the foul flows. We expect this information to be returned with the next 2 weeks. This will enable a location for the works to be narrowed down.
- A power supply quote for the 2 pumping stations and the sewage works has been received from Western Power
- Ecological and Geotechnical initial investigations are being planned
- Topographical and ground radar surveys are being planned
- Drawings are being produced that will show the basic layout of the proposed system

The key next stage is to establish the size of the proposed sewage works and to confirm where it will go. We are hopeful that this can be completed within the next few weeks. This will depend to a large degree on the negotiations with The Woodland Trust.

Would the Parish Council appreciate a site meeting to run through the scheme basics in detail? It would also be useful for us to revisit the area and take some more detailed measurements of the sites for the pumping stations and sewage works.

13.2 **20's plenty campaign.** Email and attachments from the Sustainability Officer at Totnes Town Council. To discuss whether to support the campaign.

13.3 **RNLI.** Bideford Bay Lifesaving Effect Review. Letter setting out the details. A representative of the RNLI will be at Hartland Parish Council Meeting on Thursday, 29 June 2023 at 7.30pm to which the Parishes of Woolsery, Hartland and Clovelly Parish Councils are invited.

Clovelly Parish Council has sent a strong letter to the RNLI objecting to any plans for the removal of the Clovelly lifeboat.

13.4 **Airband.** Notification of installation under telecommunications code system operators of one 10.5 metre wooden pole to be installed with 9 metres above ground at 12 Manor Park, Woolsery, EX39 5RH

14. **Date and time of next meeting:** Tuesday, 18 July 2023 at 7.30pm at Bucks Mills Village Hall.