

Notice is hereby given that

**A Parish Council Meeting of
Woolfardisworthy Parish Council is to be held on
Tuesday, 19 December 2023
in Woolsery Sports and Community Hall at 7.30pm
All Councillors are hereby summoned to attend for the purposes
of the following business.**

Members of the press and public are also invited to attend.

Sue Squire

Sue Squire, Parish Clerk for the Parish Council

Date: 14 December 2023

Members of the public wishing to speak on any item on the Agenda may do so under 'Representations from the Public'. The time limit for speaking is limited to 3 minutes. The public are not permitted, under Standing Orders, to speak or take part in the meeting before or after this item.

1. **Public Comment Session**
2. **Apologies.**
3. **Declaration of Personal / Prejudicial Interest for items on the Agenda**
All Members are reminded that all interests must be declared prior to the item being discussed or, if it is realised during the meeting that an interest has arisen, it must be declared at that time.
4. **Minutes of the Parish Council Meeting held on 21 November 2023 to be approved and signed as a true and accurate record.**
5. **Clerk's Report:**
 - 5.1 **Parish Council Report in the Parish News.** Arrangements have been made for the articles sent to be included.
 - 5.2 **Levelling Up Partnership Priorities.** The number of votes for each item had been forwarded to Sir Geoffrey Cox MP KC together with other suggestions.
 - 5.3 **Payments made**
 - 5.4 **Clothes Bank.** Arrangements have been made, following representations, for this to be emptied and on further enquiry, it has been advised that future collections are intended to be every two weeks.
Thanks are expressed to everyone who has supported this initiative which is deemed to be going well and helping The Firefighters Charity and The Ambulance Staff Charity.
 - 5.5 **Ordered Christmas Tree for the village.**
6. **Reports from County Councillor, District Councillors and Parish Councillors**
 - 6.1 **County Councillor J Wilton-Love, to include costings for the reinstatement of a virtual pavement.**
 - 6.2 **District Councillors.**
 - 6.3 **Parish Councillors**
Councillors:
 - M Hill** **Play area in the village.** To report on a Working Group / liaison with Councillor Harding
 - B Beech** **(1) Community Speed Watch.**
(2) Parking problems in Manor Park. This item will be further discussed at the January Parish Council meeting.

D Hancock Dog Bins / Notices.
Water coming out from the pipe at The Manor.

S Harding

R Heywood (1) Bus Shelter at East Park
(2) Disputed landownership bordering Woolserys Manor House

S Hill (1) Grit bin location at Cranford, in liaison with Councillor Heywood
(2) In liason with Councillor Heywood, there will be a report on Royal Mail Letter Post and Broadband which was raised in the communication from Sir Geoffrey Cox MP KC.
(3) Distribution of black refuse sacks. Comparisons / costings have been circulated to Councillors.

L Spittles

S Salvidant

7. Planning.

7.1 To consider the following Applications:

- 1/1168/2023/LBC & 1/1167/2023/FUL – (Listed Building and General Application) – additional window on the North elevation at The Old Mill, Bucks Mills.
The deadline date for the Parish Council's response is 30/12/23.
<https://publicaccess.torridge.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>
- The following application is in the Parish of Clovelly but Woolserys Parish Council may wish to send a comment as an adjoining Parish.
1/1221/2023/FUL – Erection of 1 no. replacement owner's dwelling at The Milky Way Adventure Park, Higher Clovelly.
The deadline date for comments is 7/1/24.
<https://publicaccess.torridge.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

7.2 Planning Correspondence: Decisions, Enforcement & Appeals.

To note the following TDC Decision Notices:

Approvals for:

- 1/1034/2023/FUL – Extension to dwelling and associated works – 10 South Park, Woolserys.
- 1/0267/2023/FULM – Extension to cheese storage building (affecting a Public Right of Way) – agricultural building at Higher Alminstone Farm, Woolserys, EX39 5PX

Refusal for:

- 1/0933/2023/FUL – Conversion of and replacement of derelict agricultural buildings at No. 1 dwelling in lieu of Class Q applications 1/0545/2022/AGMB and 1/0540/2022/AGMB – agricultural buildings and land at Grid Reference 233576 119938, Woolserys.
It has been noted that the Parish Council's submission has not been mentioned in the Delegated Report.
To consider making representations about this to TDC.

8. Neighbourhood Plan – Housing Survey

9. Finances

9.1 Payments to be authorised:

a. Sue Squire:			
December 2023 salary	£480.62		
Expenses (broadband/photocopying/mileage)	£ 16.50		£497.12
b. HMRC PAYE			£120.20

- c. **Stacey's Christmas Trees.** Provision of Christmas tree for the village **£99.99**
- d. **Mr R Stoneman.** Grass cutting. July – November 2023 **£1,300.00**
- e. **Income and Bank Account Balances** – to be tabled

9.2 To set and agree the 2024/25 Budget and Precept.

Part of this item will include a review of the Clerk's salary which will be done under Part II Confidential, being a personnel item. The Clerk and any members of the public present, including County and District Councillors, will leave the room while this item is discussed.

10. To consider a response to items raised under the Public Session.

11. Correspondence received. Emails from various agencies have been forwarded to Councillors.

11.1 North Devon Coast AONB. Email received and circulated to Councillors on 22/11/23 advising that the organisation is being rebranded and has changed its name to North Devon Coast National Landscape.

11.2 TDC. Email received and circulated to Councillors on 23/11/23 regarding Notice of Polling Districts and Polling Places Review. A public consultation is running from 21/11/23 to 2/1/24.

11.3 TDC. Email received and circulated to Councillors on 23/11/23 regarding a new Landscape Character Assessment for North Devon and Torridge.

The updated LCA can be found at the Councils' websites via www.torridge.gov.uk/lca and www.northdevon.gov.uk/lca. The interactive mapping can be found alongside the local plan maps via www.torridge.gov.uk/ndtlp/maps

11.4 TDC. Email giving an update of the Five Year Housing Land Supply, received and circulated to Councillors on 1/12/23.

11.5 Devon Association of Local Councils. Email received & circulated to Councillors on 12/12/23 regarding an increase in the subscription fee for 2024/25.

12. Date and time of next meeting: Tuesday, 16 January 2024 at 7.30pm at Woolserly Sports and Community Hall.

The Clerk is on leave from 27 January – 4 February 2024 inclusive.