*Notice is hereby given that*

**The Parish Council Meeting of**

**Woolfardisworthy Parish Council is to be held on**

**Tuesday, 19 April 2022 on the rising of the**

**Annual Parish Meeting**

**in Woolsery Sports and Community Hall.**

**All Councillors are hereby summoned to attend for the purposes of the following business.**

Members of the press and public are also invited to attend.

Sue Squire

**Sue Squire, Parish Clerk for the Parish Council Date: 12 April 2022**

**AGENDA**

**1. Talk by TDC Enforcement Officer –** to commence at 7.15pm.

**2. Public Comment Session**

**2.1 Representations received which were too late to be included on the March Agenda.**

**2.2 Representations received relating to Variation of Planning Application 1/0368/2022/FUL.**

**3. Apologies.** Councillor S Raffe

**4. Declaration of Personal / Prejudicial Interest for items on the Agenda**

All Members are reminded that all interests must be declared prior to the item being discussed.

**5. Minutes of the Parish Council meeting held on 15 March 2022 to be approved and signed as a true and accurate record.**

**6. Clerk’s Report**

*The items listed below are for information updates only:*

**6.1 Freedom of Information Act Request.**

A reply has been received from TDC.

**6.2 Highways.**

Pothole reported – road from Ashmansworthy Cross to Ashmansworthy Bridge.

 The assessment was due to have been completed by 23/3/22.

 Pothole reported – road from Ashmansworthy Cross to Dipple Bridge.

 The assessment was due to have been completed by 23/3/22.

An email from the Neighbourhood Highways Officer has been received and further details will be given.

**6.3 Adoption of BT Telephone Box in Woolsery.** BT is ready to proceed with the adoption and the relevant form for completion will be brought to the meeting. The Clerk had been advised that the fee of £1 will not be followed up.

**6.4 Copper Close Car Park.** No reply to the letter sent.

**6.5 Bucks Mills – Fencing.** Reply from the Woodland Trust and the Neighbourhood Highways Officer (NHO).

The Neighbourhood Highways Officer has requested a site meeting with a Parish representative to ensure the works which DCC are funding are clear and what the Parish would be looking to fund.

 Some dates in early May are requested when the NHO will arrange for the contractor to attend so the specification as to who is paying for what can be confirmed.

**6.6 Enquiry regarding charge for hire of room for meetings.** This is being researched.

**6.7 2022 Grass Cutting Contract.** The successful and unsuccessful contractors have been advised.

**6.8 South West Water Application – Bucks Mills Sewerage.**

A decision was due by the end of March 2022 but this has not happened.

 TDC is pressing South West Water for more information.

**6.9 Walland Barn.** Item 8.2 refers, third bullet point refers.

**6.10 Impact damage to Bucks Cross Village Gateway.** There is no further information as to when the work will be done and a further reminder has been sent.

**6.11 Written Reports on training events attended – to follow**

**7. Reports from County Councillor, District Councillors and Parish Councillors**

**7.1 Councillor Salvident – beach huts at Bucks Mills Beach**

**7.2 Councillor Harding – shed at Animal Rescue Centre, Barn Lane, Ashmansworthy**

Separately, the Clerk has received an email from the Enforcement Officer advising that the Planning Enforcement Complaint No. is E/22/0068/UND.

 Planning Application refusal 1/0838/2020/FUL has been appealed to the Planning Inspectorate. Should this appeal succeed it will grant planning permission for this structure and regularise the breach of planning control. The Parish Council will be contacted again on the outcome of the investigation.

**7.3 Councillor Spittles – North Devon UNESCO Biosphere Team Webinar –**

‘Nature Recovery in your Community: What can town and Parish Councils do?”

**8. Planning Applications.** To consider the following:

**8.1 1/0301/2022/FUL – Extension to existing porch on west elevation, single storey extension to the south and conversion of attached side barn to create additional accommodation – Cranford Barn, Cranford, Bideford**

 **All the relevant details can be viewed online at** [**www.torridge.gov.uk/planningonline**](http://www.torridge.gov.uk/planningonline)**.**

The Parish Council’s response is due back to TDC by 17/4/22 and arrangements have been made for an extension to the deadline to enable the application to be considered at this meeting.

**1/0368/2022/FUL – Variation of condition 4 of planning approval 1/0410/2021/FUL (bakery use and hours restriction) – Costcutter, The Post Office, Chapel Street, Woolsery**

**All the relevant details can be viewed online at** [**www.torridge.gov.uk/planningonline**](http://www.torridge.gov.uk/planningonline)**.**

The Parish Council’s response is due back to TDC by 1/5/22

**1/0239/2022/FUL – Repair and rebuilding of storm damaged outbuilding / shed with replacement roofing – Mill Cottage, Bucks Mills.**

**All the relevant details can be viewed online at**

[**www.torridge.gov.uk/planningonline**](http://www.torridge.gov.uk/planningonline)**.**

The Parish Council’s response is due back to TDC by 16/4/22 and arrangements have been made for an extension to the deadline to enable the application to be considered at this meeting.

**1/0272/2022/FUL – Change of use of redundant agricultural barn and refurbishment to create No. 1 dwelling – barn at Cranford, Devon. Grid Ref: 234665 121496.**

**All the relevant details can be viewed online at**

[**www.torridge.gov.uk/planningonline**](http://www.torridge.gov.uk/planningonline)**.**

The Parish Council’s response is due back to TDC by 23/4/22.

**8.2 Planning Correspondence: Decisions, Enforcement & Appeals.**

 **To note the following TDC Decision Notices:**

 **Approvals for:**

* **1/1180/202018/FUL –** Retrospective application for the change of use of a former agricultural silage barn to be used as a camping barn – Lane Barton Leisure Barn, Woolsery
* **1/1328/2021/FUL –** Erection of agricultural shed with bokashi waste management – land at grid reference 232958 120638, Woolsery.
* **1/1245/2021/FUL –** Retrospective application for creation of driveway and change of use of land from agricultural to domestic for erection of domestic dog kennels/aviary – Walland Barn, Bucks Cross.

**9. Progress of Highway Issues**

1. Priority Roads for 2022/23

**Woolsery**

* **Missing sign.** Councillor Harding to advise on his enquiries with TDC.

**Bucks Cross**

* **Bucks Mills - Waterfall Sign.** Councillor M Hill to report on his conversation with Janet Williams in TDC Environment Department.

**10. Affordable Housing – Way Forward (Cllr M Hill)**

**11. Update from MXB Sub-Committee held ahead of this Parish Council Meeting (Cllr Heywood)**

**12. Projects**

a. Planting of Wildflowers.

**13. The Queen’s Platinum Jubilee**

Councillor S Hill to give an update of the plans so far together with indicated costs.

**14. Finances**

 **Payments to be authorised:**

1. **Sue Squire:**

March 2022 salary £439.68

Expenses (broadband, mileage, photocopying) £ 27.25 **£466.93**

1. **Woolsery Village Hall** Hire of room for meetings **£ 42.00**
2. **DALC –** 2022/23 Membership Subscription **£269.05**
3. **Councillors Expenses**
4. **Income and Bank Account Balances** – to be tabled

**14. Correspondence received.** Emails from various agencies have been forwarded to Councillors.

**14.1 North Devon and Torridge Housing and Economic Land Availability Assessment.** Email forwarded to Councillors on 12/4/22.

**14.2 Environment Agency consultation on strategic plans for protecting and improving the water environment – open until 22 April 2022.** Email forwarded to Councillors on 12/4/22.

**14.3 Fraud Webinar.** Email forwarded to Councillors on 12/4/22.

**14.4 North Devon and Torridge draft Affordable Housing Supplementary Planning Document (SPD).** Email forwarded to Councillors on 12/4/22.

 In conjunction with the above, a further email, forwarded to Councillors on 12/4/22 headed Have your say on the draft Affordable Housing SPD and new Planning Validation Checklist refers.

**14.5 Road Closure from 4 – 8 July – road from Claw Cross to Ashmansworthy Cross, Ashmansworthy to provide a new water service.**

**15. Date and time of next meeting:** Tuesday, 16 May 2022 at 7.30pm at Woolsery Village Hall.

This will be the Annual Parish Council Meeting (AGM).