

Notice is hereby given that

**A Parish Council Meeting of
Woolfardisworthy Parish Council is to be held on
Tuesday, 17 October 2023
in Bucks Cross Village Hall at 7.30pm**

**All Councillors are hereby summoned to attend for the purposes
of the following business.**

Members of the press and public are also invited to attend.

Sue Squire

Sue Squire, Parish Clerk for the Parish Council

Date: 12 October 2023

**Members of the public wishing to speak on any item on the
Agenda may do so under 'Representations from the Public'. The
time limit for speaking is limited to 3 minutes.
The public are not permitted, under Standing Orders, to speak or
take part in the meeting before or after this item.**

1. Public Comment Session

2. Apologies.

3. Declaration of Personal / Prejudicial Interest for items on the Agenda

All Members are reminded that all interests must be declared prior to the item being discussed or, if it is realised during the meeting that an interest has arisen, it must be declared at that time.

4. Minutes of the Parish Council meeting held on 19 September 2023 to be approved and signed as a true and accurate record.

5. Clerk's Report:

5.1 An article has been sent to the Village News advising that reports of poor workmanship following repair of potholes should be sent to County Councillor Wilton-Love

5.2 TDC had been requested to move the dog bin in Manor Park and a photograph of the location was supplied; also to reinstate a bin on the pole at Copper Hill and requested an additional bin halfway down Bucks Mills

5.3 Contacted South Western Ambulance Service Trust regarding the maximum distance for a defibrillator to be effective in relation to the location of the patient. The following reply has been received:

The distance set by The Circuit, which is the National Defibrillator Network, and is where your defib should be registered when installed, is set at 400 meters. This means when someone dials 999 and a defibrillator is required, if there is a public access defibrillator available within 400 metres, then the caller will be advised of its location and access code to the cabinet if there is one.

5.4 South West Water First Time Sewerage Application – Bucks Mills. An update has been requested.

5.5 Submitted planning application response to TDC.

5.6 Informed Life Education Wessex that a donation had not been agreed.

5.7 Payments made

5.8 Arrangements made for a Poppy Wreath with the Parish Council logo to be provided which will be delivered to the shop approximately 2 weeks before Remembrance Sunday.

6. Reports from County Councillor, District Councillors and Parish Councillors

6.1 County Councillor J Wilton-Love

6.2 District Councillors.

6.3 Parish Councillors Councillors:

M Hill **Play area in the village.** To report on a Working Group / liaison with Councillor Harding

B Beech **(1) Community Speed Watch.**
(2) Parking problems in Manor Park. To vote on whether double yellow lines should be progressed.

D Hancock **Dog Bins / Notices.**

S Harding

R Heywood **(1) Bus Shelter at East Park**
(2) Disputed landownership bordering Woolserys Manor House

S Hill **(1) Grit bin location at Cranford.** To further discuss this item as a result of the email sent to Councillors on 19/9/23.

L Spittles **To confirm that the old defibrillator at Bucks Cross has been disposed of.**

S Salvidant

7. Planning.

7.1 To consider the following Applications:

- **1/0901/2023/FUL – Part retrospective application for the use of building to house 150kW biomass boiler and installation of flue to serve existing residential units – Lane Barton Woolserys.**

The deadline date for the Parish Council's response is 15/10/23 and the planning officer has been requested to extend the deadline so that the application can be considered at this meeting.

<https://publicaccess.torridge.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

- **1/0919/2023/FUL – Retention of lodge for use as dwelling – The Log House, Higher Town Farm, Woolserys**

The deadline date for the Parish Council's response is 20/10/23 and the planning officer has been requested to extend the deadline so that the application can be considered at this meeting.

<https://publicaccess.torridge.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

- **1/0933/2023/FUL – Conversion of and replacement of derelict agricultural building to No. 1 dwelling in lieu of Class Q applications 1/0545/2022/AGMB and 1/0540/2022/AGMB – agricultural Buildings and Land at Grid Reference 233576 119938, Woolserys**

The deadline date for the Parish Council's response is 22/10/23 and the planning officer has been requested to extend the deadline so that the application can be considered at this meeting.

<https://publicaccess.torridge.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

7.2 Planning Correspondence: Decisions, Enforcement & Appeals.

8. Neighbourhood Plan – Housing Survey

8. Finances

8.1 Payments to be authorised:

a. Sue Squire:

October 2023 salary

£480.62

Expenses (broadband, photocopying) £2.00 £482.62

b. **HMRC PAYE** £120.20

c. **Income and Bank Account Balances** – to be tabled

d. **To note that the second tranche of the 2023/24 Precept amounting to £7,501.00 has been received from TDC and credited to the Current Account.**

9. To consider a response to items raised under the Public Session.

10. Correspondence received. Emails from various agencies have been forwarded to Councillors.

10.1 Ofcom. The reply has been sent to Councillor Heywood.

10.2 National Association of Local Councils (NALC). Email dated 30 August 2023 advising that a consultation has been launched to update the 2019 Model Financial Regulations for England and Wales.

The Association is working with The Parkinson Partnership LLP in connection with the update. The model Financial Regulations are part of a support package the local (parish and town) councils receive through their NALC and County Association (DALC) membership. They are an essential tool for councils of all sizes, setting out the framework within which the council ensures responsible, sustainable and compliant management of its finances.

NALC is seeking views on the technical aspects of the regulations. The responses will inform the revision and content of these regulations. The consultation will not result in any changes to existing legislation.

Views are invited to be submitted by 5 November 2023 and the Clerk has forwarded details to Councillors should Woolserly Parish Council wish to participate in the consultation.

10.3 Email dated 2/10/23 from TDC Coastal Engineer in connection with a survey from the Environment Agency's Shoreline Management Plan Refresh Team.

Circulated to Councillors on 2/10/23.

The survey is live from 2 – 20 October and as a follow up, as part of the survey, respondents will have the option to join a follow up workshop on 14 November, 9.30am – 12.30pm. This will help further test / explore the research conclusions and start identifying next steps.

10.4 First Time Sewerage at Bucks Mills. Letter from The Bucks Mills Society dated 24/9/23, circulated to Councillors on 25/9/23. To discuss and draft a reply.

10.5 TDC. Annual Rough Sleeper Estimate. Information requested on the number of people rough sleeping in the area on the night of 6 November into the morning of 7 November.

11. Date and time of next meeting: Tuesday, 21 November 2023 at 7.30pm at Woolserly Sports and Community Hall.

The Clerk is on leave from 14 to 29 October 2023 inclusive and 16 – 20 November 2023 inclusive.