

*Notice is hereby given that*

**A Parish Council Meeting of  
Woolfardisworthy Parish Council is to be held on  
Tuesday, 16 August 2022  
in Woolsery Sports & Community Hall at 7.30pm  
All Councillors are hereby summoned to attend for the  
purposes of the following business.**

Members of the press and public are also invited to attend.

**The Clerk is on leave until 16 August 2022**

*Sue Squire*

Sue Squire, Parish Clerk for the Parish Council

Date: 9 August 2022

## **AGENDA**

- 1. Public Comment Session**
- 1.1 Email from a member of the public raising a number of issues some of which were received too late to be considered at the July Meeting and the fact that attachments sent could not be opened by Councillors.**
- 1.2 Email requesting the Minutes of the July Parish Council Meeting, specifically relating to the consideration of Planning Application 1/0350/2022/FUL – 14 Forest Lakes.** The member of the public asks what process of due diligence was undertaken and who conducted it on behalf of Woolsery Parish Council before the Parish Council's response was decided and the representation made to TDC.
- 2. Apologies.**
- 3. Declaration of Personal / Prejudicial Interest for items on the Agenda**  
All Members are reminded that all interests must be declared prior to the item being discussed.
- 4. Minutes of the Parish Council meeting held on 19 July 2022 to be approved and signed as a true and accurate record.**
- 5. Clerk's Report**  
*The items listed below are for information updates only:*
- 5.1 Adoption of BT Telephone Box in Woolsery.**  
The Clerk has emailed Councillors with a selection of defibrillators with a view to making a decision on the type of machine to purchase.
- 5.2 State of public footpath between Woolsery and Kennerland.**
- 5.3 Internal Audit Enquiry.** Thomas Westcott has confirmed that the governance items were checked.
- 5.4 Overnight camping in Bucks Mills Car Park.** This has been advised to TDC and passed to the Property Team who deal with car parks.

- 5.5 **Yellow painted stones.** Photographs have been supplied and the Clerk has requested Councillors to give the go ahead to report to Highways, although they are not on the highway.
- 5.6 **SWW concrete pillar.** Representations made to South West Water.
- 5.7 **Planning Inspectorate.** The Parish Council's additional comments have been submitted via the website to be included with the Appeal documents.
6. **Reports from County Councillor, District Councillors and Parish Councillors**
- 6.1 **Councillor S Hill – trends regarding the black bin bags**
- 6.2 **Councillor Salvidant – Bucks Cross Notice Boards**
- 6.3 **Councillor Heywood – TDC Climate Emergency Declaration**
7. **Planning Applications.** To consider the following Application:  
**1/0765/2022/SOLPD** – Notification for prior approval for the installation of solar photovoltaic (PV) equipment on roof of building – Higher West Town, Woolsery, EX39 5QU  
**The Parish Council is not a consultee for the Application but can, if Councillors wish, submit comments.**  
Details of the Application can be seen in the following link:  
<https://publicaccess.torridge.gov.uk/online-applications/applicationDetails.do?activeTab=dates&keyVal=RF9N5IQK0CJ00>
- 7.2 **Planning Correspondence: Decisions, Enforcement & Appeals.**  
**At the time of preparing the Agenda, there were no TDC Decision Notices to note.**
8. **Progress of Highway Issues**
- Bucks Cross**
- . **Bucks Mills - Waterfall Sign.** Councillor M Hill
9. **Affordable Housing.** Councillor M Hill.
10. **Parish Plan.** Councillor M Hill. **To agree a date for a Public Meeting attended by officers at TDC.**
12. **Update from MXB Sub-Committee held ahead of this Parish Council Meeting (Cllr Heywood)**
13. **Projects**
- a. **Planting of Wildflowers.** Councillor Raffe
14. **Finances**
- 14.1 **Payments to be authorised:**
- a. **Sue Squire:**

August 2022 salary	£439.68	
Expenses (broadband, mileage, photocopying)	£ 19.90	<b>£459.58</b>

**Councillor S Raffe** Reimbursement for flowers in planters **£TBA**

**Woolsery Sports & Community Hall** Hire for May & June meetings **£ 56.00**

b. **Income and Bank Account Balances** – to be tabled

- 14.2 2021/22 Internal Audit.** To note that the period of Exercise for Electors Rights during the audit process ends on 11 August 2022 and notices have been prepared for the website and notice boards.
- 14.3 To make a decision regarding the Dell Vostro 5515 Laptop to sell this asset to Hartland Parish Council.**
- 14.4 Letters of thanks** received for donations from South West Heritage Trust for the support of the North Devon Record Office and Citizens Advice and Woolsery Scout Group.
- 15. Correspondence received.** Emails from various agencies have been forwarded to Councillors.
- 15.1 TDC – Torridge District Council and North Devon Council** have adopted a joint Statement of Community Involvement and an Affordable Housing Supplementary Planning Document.
- 15.2 Bucks Mills.** Councillors have been copied into correspondence regarding the condition of the cliff face.
- 15.3 Response to correspondence received and included under the Public Comment Session.**
- 16. Date and time of next meeting:** Tuesday, 20 September 2022 at 7.30pm at Woolsery Sports and Community Hall.