

*Notice is hereby given that*

**A Parish Council Meeting of  
Woolfardisworthy Parish Council is to be held on  
Tuesday, 21 June 2022  
in Woolsery Sports and Community Hall at 7.30pm  
All Councillors are hereby summoned to attend for the  
purposes of the following business.**

Members of the press and public are also invited to attend.

*Sue Squire*

Sue Squire, Parish Clerk for the Parish Council

Date: 15 June 2022

## **AGENDA**

1. **Public Comment Session**
2. **Declaration of Acceptance of Office by the Vice Chairman  
Councillor Spittles to read and sign the Declaration**
3. **Apologies.** Councillor S Salvidant
4. **Declaration of Personal / Prejudicial Interest for items on the Agenda**  
All Members are reminded that all interests must be declared prior to the item being discussed.
5. **Minutes of the Annual Parish Council meeting held on 24 May 2022 to be approved and signed as a true and accurate record.**
6. **Clerk's Report**  
*The items listed below are for information updates only:*
- 6.1 **Freedom of Information Act Request.** [The Clerk is in correspondence with the Enforcement Officers in this regard and a reply is expected in time to report at the meeting.](#)
- 6.2 **Highways.**
  - a) **Railing and post at Venn Bridge.** Reported via the DCC interactive map.
  - b) **Large sign blown down by Storm Eunice.** Reported via the DCC interactive map.
  - c) **Bucks Cross Gateway Sign on the A39**
  - d) **Potholes reported x 2**
- 6.3 **Adoption of BT Telephone Box in Woolsery.** [Confirmation is awaited from BT that the telephony has been removed.](#)
- 6.4 **Bucks Mills – Fencing.** The cost per metre had been requested from DCC Highways but due to the need to proceed with the work, no price had been provided.

Three separate road closure orders had been received in respect of the work and forwarded to Councillors for information.

There was concern about access for parishioners and an enquiry has been made to DCC Highways as to whether residents and holidaymakers will be able to access their properties other than on foot.

Reassurance has been given that residents will have access to their properties while the work is ongoing, although extra journey time should be factored in to allow the highways gang to cover over trenches to allow safe passage.

- 6.5 Beach Huts at Bucks Mills.** TDC has been made aware of this Parish Council's concern over safety in the area.
- 6.6 Enforcement – Higher Town Farm.** [The Clerk is in correspondence with TDC Enforcement Officers.](#)
- 6.7 Written Reports on training events attended.** To follow by the date of the meeting.
- 6.8 Co-option of Councillor D Hancock.** TDC Elections Department has been informed of the co-option.
- 6.9 Correspondence from a parishioner discussed at the last meeting:**  
A reply has been sent advising that the letter regarding Delphi Estates has been noted  
A reply has been sent advising that the Parish Plan item will be included on the June Agenda  
A reply has been sent advising that approved Minutes only will be uploaded onto the website
- 6.10 State of public footpath between Woolsery and Kennerland.**  
Following this being reported, there is correspondence between DCC Public Rights of Way Department, the DCC Public Rights of Way Warden and the Parish Clerk regarding improvements to the footpath with the provision of a boardwalk in sustainable materials where it is hoped that a grant from the Capital Budget of the Parish Paths Partnership can be obtained for the work to be done.
- 6.11 ANOB Sustainable Development Fund Application for the renewal of information boards at Bucks Mills.**  
The Clerk has submitted the application form which is being held for the time being pending original artwork being obtained.
- 6.12 Information Commissioner's Office (ICO).** The Clerk has registered the Parish Council and the direct debit form has been sent to Councillor Spittles for signature which will then be forwarded to the ICO for the Certificate to be issued.
- 6.13 Clothes Bank.** Two firms were approached. One replied that they did not deal with this area. The other, the Fire Fighters Charity, can supply a clothes bank. Councillors have been given the details.  
To make a decision to proceed with this.
- 6.14 Website.** The Clerk is in correspondence with host providers 123 Reg regarding the transfer of Clerk.  
The website has been down due to the domain name payment, paid by the Clerk and reimbursed to her at the last meeting) not reaching 123 Reg due to the transfer not having taken place as previously thought. It is anticipated that the website will be live by Friday 17 June once the arrangements by the previous Clerk have gone through the 123 Reg system.

**7. Reports from County Councillor, District Councillors and Parish Councillors**  
**7.1 Councillor Spittles.** Report on North Devon UNESCO Biosphere Team Webinar.

**7.2 Councillor Heywood – bin bags**

**7.3 District Councillor Harding.** State of the road between Woolsery and Bradworthy. To confirm this has been raised at Bradworthy Parish Council meeting as no reply has been received to the two emails sent by Woolsery Parish Council Clerk

**8. Planning Applications.** To consider the following:

**8.1 1/0545/2022/AGMB – Prior notification for the change of use of agricultural building to 1 no. dwelling house and associated building operations under Class Q – agricultural building at Grid Reference 233576 119938 – Woolsery**  
The Clerk has negotiated an extension to the deadline date for the Parish Council's response (17 June) so that it can be considered at this meeting.  
All the relevant details can be viewed online at [www.torridge.gov.uk/planningonline](http://www.torridge.gov.uk/planningonline)

**1/0540/2022/AGMB – Prior notification for the change of use of agricultural building to 1 no. dwelling house and associated building operations under Class Q – agricultural building at Grid Reference 233576 119938 – Woolsery**  
The Clerk has negotiated an extension to the deadline date for the Parish Council's response (17 June) so that it can be considered at this meeting.  
All the relevant details can be viewed online at [www.torridge.gov.uk/planningonline](http://www.torridge.gov.uk/planningonline)

**1/1002/2021/FULM – Change of use from dwelling (C3) to ancillary building in relation to the caravan (Sui-Generis) and redevelopment of use of land for the siting of 16 holiday lodges (affecting a Public Right of Way) (Additional Information), Brackenside, Bucks Cross.**  
The Clerk has negotiated an extension to the deadline date for the Parish Council's response (9 June) so that it can be considered at this meeting.  
All the relevant details can be viewed online at [www.torridge.gov.uk/planningonline](http://www.torridge.gov.uk/planningonline)

**1/0504/2022/FUL – Demolition of existing animal shed and replacement with new animal shed and bokashi waste management – land at Grid Reference 232958 120638, Woolsery.**  
The deadline date for the Parish Council's response is 9 July 2022.  
All the relevant details can be viewed online at [www.torridge.gov.uk/planningonline](http://www.torridge.gov.uk/planningonline).

**8.2 Planning Correspondence: Decisions, Enforcement & Appeals.**

**To note the following planning application withdrawal:**

**Application 1/0394/2022/FUL – Retrospective application for the creation of driveway to serve Walland Barn and holiday cottage (engineering works) and erection of domestic dog kennels / aviary (resubmission of 1/1245/2021/FUL) – Walland Barn, Bucks Cross.**

**To receive an update on the situation at Rainbows End Animal Sanctuary**

**9. Progress of Highway Issues**

a. Priority Roads for 2022/23.

The Clerk has forwarded the three priority roads to the Neighbourhood Highways Officer.

**Bucks Cross**

- . **Bucks Mills - Waterfall Sign.** Councillor M Hill
- 10. **Affordable Housing.** Councillor M Hill
- 11. **Parish Plan**
- 12. **Update from MXB Sub-Committee held ahead of this Parish Council Meeting (Cllr Heywood)**
- 13. **Projects**
  - a. Planting of Wildflowers. Councillor Raffe
- 14. **The Queen's Platinum Jubilee**  
To receive an update of the events.
- 15. **Finances**
- 15.1 **Payments to be authorised:**
  - a. **Sue Squire:**

June 2022 salary	£439.68	
Expenses (broadband, mileage, photocopying)	£ 27.25	<b>£466.93</b>
  - b. **Income and Bank Account Balances** – to be tabled
- 15.2 **2021/22 Internal Audit.** To note this is in hand.
- 16. **Correspondence received.** Emails from various agencies have been forwarded to Councillors.
- 16.1 **Go North Devon.** Request for donation and leaflet detailing the work they do.
- 16.2 **Airband Community Internet.** Details received of prior notification for proposed installation under telecommunications code system operators of five 10.5 mtr wooden poles. The poles will be installed with 9 mtrs above ground. The details have been circulated to Councillors together with a plan indicating the pole along the route.
- 17. **Date and time of next meeting:** Tuesday, 18 July 2022 at 7.30pm at **Bucks Mills Village Hall.**