

Notice is hereby given that

**A Parish Council Meeting of
Woolfardisworthy Parish Council is to be held on
Tuesday, 19 July 2022
in Bucks Mills Village Hall at 7.30pm**

**All Councillors are hereby summoned to attend for the
purposes of the following business.**

Members of the press and public are also invited to attend.

Sue Squire

Sue Squire, Parish Clerk for the Parish Council

Date: 12 July 2022

AGENDA

- 1. Public Comment Session**
- 1.1 Representations as a result of the 2021/22 accounts / documents being posted on the website.**
- 2. Apologies.**
- 3. Declaration of Personal / Prejudicial Interest for items on the Agenda**
All Members are reminded that all interests must be declared prior to the item being discussed.
- 4. Minutes of the Annual Parish Council meeting held on 21 July 2022 to be approved and signed as a true and accurate record.**
- 5. Clerk's Report**
The items listed below are for information updates only:
- 5.1 Freedom of Information Act Request.** The Clerk has continued to be in email correspondence with the Enforcement Officer who has reiterated the same details as that given when a Freedom of Information Act request was submitted.
- 5.2 Highways.** The Clerk has again reported the following as a result of no action being taken by DCC Highways.
 - a) Railing and post at Venn Bridge.**
 - b) Large sign blown down by Storm Eunice.**
 - c) Bucks Cross Gateway Sign on the A39 damaged by impact on 29/12/21**
 - d) Potholes at Ashmansworthy and Dipple Bridge**
- 5.3 Adoption of BT Telephone Box in Woolsery.** The Clerk has emailed a scanned copy of the original request to adopt the telephone box.
The sum of £1,000.00 has been transferred into the Parish Council's account towards the purchase of a defibrillator when confirmation has been received that the Parish Council own the structure.

There is a countrywide shortage of defibrillators at present.
To agree the price of defibrillator to purchase and to authorise the Clerk to proceed.
Details of a selection of machines will be provided to Councillors.

- 5.4 Written Reports on training events attended.** These have been circulated to Councillors for information and interest.
- 6.5 State of public footpath between Woolsery and Kennerland.** The Clerk is checking the position with the DCC Public Rights of Way Department for an update to be given.
- 6.6 ANOB Sustainable Development Fund Application for the renewal of information boards at Bucks Mills.** The Clerk is checking the position for an update to be given.
- 6.7 Information Commissioner's Office (ICO).** The direct debit form has been sent and confirmation expected that the Parish Council is registered with the relevant Certificate being provided.
- 6.8 Clothes Bank.** The Trustees of the Woolsery Sports and Community Hall have no objection in principle to a clothes bank being sited in the car park, and would like to meet Councillors to discuss the location and the frequency of emptying.
- 6.9 Website.** This is now up and running again.
- 6.10 Audit Enquiry to the Devon Association of Local Councils.** The question has been asked in connection with the type of auditor to be used.
- 6.11 TDC Climate emergency Declaration in connection with the UNESCO Biosphere.** The Clerk will advise a reply to this Council's enquiry as to the reason the Declaration was signed.

7. Reports from County Councillor, District Councillors and Parish Councillors

7.2 Councillor S Hill – trends regarding the black bin bags

8. Planning Applications. To consider the following Applications:

8.1 1/0350/2022/FUL – Erection of no. 1 holiday cabin – Plot 14 Forest Lakes, Woolsery.

The deadline for the Parish Council's response is 23 July 2022.

All the relevant details can be viewed online at www.torridge.gov.uk/planningonline

1/0508/2022/FUL – Proposed earthworks to create new agricultural access (pedestrian and quadbike) – land at Grid Reference 233424 118058 – Woolsery

The deadline for the Parish Council's response is 24 July 2022

All the relevant details can be viewed online at www.torridge.gov.uk/planningonline

1/0690/2022/FUL – Retrospective application for creation of driveway and change of use of land from agricultural to domestic for erection of domestic dog kennels / aviary (Variation of condition 2 of Planning Approval

1/1245/2021/FUL to allow access to holiday unit – Walland Barn, Bucks Cross

The deadline date for the Parish Council's response is 30 July 2022

All the relevant details can be viewed online at www.torridge.gov.uk/planningonline

1/0692/2022/FUH – Demolition of single storey lean-to and erection of two storey extension (Variation of condition 2 of Planning Approval

1/0294/2021/FUH) – Moormans, Woolsery

The deadline date for the Parish Council's response is 1 August 2022

All the relevant details can be viewed online at www.torridge.gov.uk/planningonline

8.2 Planning Correspondence: Decisions, Enforcement & Appeals. To note the following TDC Decision Notices:

Approvals for:

- ◆ **1/0301/2022/FUL** – Extension to existing porch on west elevation, single storey extension to the south and conversion of attached side barn to create additional accommodation – Cranford Barn, Cranford
- ◆ **1/0455/2022/FUL** – Erection of garage with workshop over positioned on existing drive access (resubmission of 1/0949/2021/FUL) – The Old Stables, Woolsery
- ◆ **1/0540/2022/AGMB** – Prior notification for the change of use of agricultural building to 1 no. dwelling house and associated building operations under Class Q – agricultural buildings Grid Reference 233576 119938
- ◆ **1/0545/2022/AGMB** – Prior notification for the change of use of agricultural building to 1 no. dwelling house and associated building operations under Class Q – agricultural building at Grid Reference 233576 119938

Withdrawn Application:

- ◆ **1/1002/2021/FULM** – Change of use from dwelling (C3) to ancillary building in relation to the caravan park (Sui-Generis) and redevelopment of use of land for the siting of 16 holiday lodges (affecting a Public Right of Way) (additional information) – Brackenside, Bucks Cross

Planning Appeal:

Planning Application 1/0838/2021/FUL

Appeal Reference: APP/W1145/W/22/3294552

Appeal Start Date: 8th July 2022

Date: 8th July 2022

Proposal: Change of use of land to Animal Rescue Centre including erection of office building and animal shelters

Location: Land At Grid Reference 233424 118058, Woolsery

The Planning Inspectorate has decided to determine the appeal on the basis of an exchange of written statements by the parties and a site visit by an inspector.

If the Parish Council wishes to make comments, or modify/withdraw its previous representations, this can be done on the Planning Inspectorate website. All representations must be received by 30 August 2022.

9. Progress of Highway Issues

Priority Roads in Woolsery. As a result of forwarding details of three roads selected, the DCC Neighbourhood Highways Officer as responded as follows: “These will be considered, unfortunately the works at Bucks Mills are extensive which is meaning schemes in other parishes are not being delivered next year. Without knowing budgets for future financial years at this time, I am unable to confirm when any of these schemes are likely to be delivered. The Woolsery to Bucks Cross is likely to be a higher priority for funding with the section being on the salting network”.

Bucks Cross

- **Bucks Mills - Waterfall Sign.** Councillor M Hill

10. **Affordable Housing.** Councillor M Hill
11. **Parish Plan.** Councillor M Hill
12. **Update from MXB Sub-Committee held ahead of this Parish Council Meeting (Cllr Heywood)**
13. **Projects**
a. Planting of Wildflowers. Councillor Raffie
14. **Finances**
- 15.1 **Payments to be authorised:**
- a. **Sue Squire:**
- | | | |
|--|---------|------------------|
| July 2022 salary | £439.68 | |
| Expenses (broadband, mileage, photocopying) | £ 27.25 | £466.93 |
| Thomas Westcott Accountants Audit of 2021/22 accounts | | £270.00 |
| Mr R Stoneman Grass cutting contract (1/2 year invoice) | | £1,250.00 |
- b. **Income and Bank Account Balances** – to be tabled
- 15.2 **2021/22 Internal Audit.** To note that this has been completed.
The Certificate of Exemption has been forwarded to external auditors P K F Littlejohn LLP
The Notice for the Exercise of Electors Rights is on display at various locations in the Parish and on the website
Relevant documents have been uploaded on the website
16. **Correspondence received.** Emails from various agencies have been forwarded to Councillors.
- 16.1 **Go North Devon.** Request for donation and leaflet detailing the work they do.
- 16.2 **Airband Community Internet.** The Clerk has forwarded contact details to Councillors relating to poles being erected, possibly without permission.
17. **Clerk's Leave: Saturday 6 August to Sunday 14 August 2022 inclusive and Monday, 22 August 2022.**
18. **Date and time of next meeting:** Tuesday, 16 August 2022 at 7.30pm at Woolsery Sports and Community Hall.