

Notice is hereby given that

**A Parish Council Meeting of
Woolfardisworthy Parish Council is to be held on**

Tuesday, 21 March 2023 in Woolserly Sports & Community Hall at 7.30pm.

All Councillors are hereby summoned to attend for the purposes of the following business.

Members of the press and public are also invited to attend.

Sue Squire

Sue Squire, Parish Clerk for the Parish Council

Date: 15 March 2023

Members of the public wishing to speak on any item on the Agenda may do so under 'Public Session' at the beginning of a meeting. The time limit for speaking is limited to 3 minutes. The public are not permitted, under Standing Orders, to speak or take part in the meeting after this item.

AGENDA

- 1. Public Comment Session**
- 1.1 Email from a resident seeking clarification about a Parish Plan, as mentioned in a planning response from the Parish Council to TDC.**
- 1.2 Email from a resident enquiring if the Parish Council has considered a planning application.**
The Clerk has replied advising it will be on this Agenda (1/0204/2023/OUT)
- 1.3 Email from a resident enquiring if there is a development plan for Woolserly.**
The Clerk has replied asking if they mean a Parish Plan, Neighbourhood Plan, a section of Chapter in the North Devon and Torridge Local Plan or if it is another document they are thinking of. Subsequent to this, the resident has telephoned the Clerk and it has been established that the document is the North Devon and Torridge Local Plan.
The resident is in contact with the TDC Planning Officer for the application and also District Councillor Harding.
- 2. Apologies.**
- 3. Declaration of Personal / Prejudicial Interest for items on the Agenda**
All Members are reminded that all interests must be declared prior to the item being discussed.
- 4. Minutes of the Parish Council meeting held on 21 February 2022 to be approved and signed as a true and accurate record.**
- 5. Clerk's Report:**
- 5.1 Alleged breach of planning permission by the creation of a gateway in a Devon bank.**
This has been reported to TDC Enforcement Department and DCC Highways copied in for information.
TDC has requested a map of the location and the Clerk is in touch with Councillors to supply this.
- 5.2 Dog Bins for Bucks Mills.** The Clerk has reminded TDC that a reply is awaited.
- 5.3 Woolserly Primary School.** The reply from the Governing Body has been sent to the DALC for comment who in turn has responded, with the details being circulated to Councillors ahead of the meeting to study.
- 5.4 Defibrillator and cabinet in former BT Telephone Box in Woolserly.**
The Clerk is in email correspondence with MXB regarding the electricity supply to the box from The Manor and is also liaising with the electrician who has offered to do the connection free of charge as to when the electric cable has been run from The Manor.
Subsequently, it has been established that the electricity supply has not been disconnected and the Chairman is in touch with the electrician and has forwarded photographs of the defibrillator and instructions to ensure that the connection can be done smoothly and without the need to obtain additional material and a second visit necessary to finish the work.
- 5.5 BT concrete pillar.** The Clerk has sent a letter from Clovelly Parish Council regarding this.

- 5.6 Bucks Straight Lighting.** A response has been sent to DCC Lighting Department regarding the dimming of lights due to a bat foraging corridor, and the question has also been posed relating to the lighting at the Atlantic Academy.
- 5.7 Parish Paths Footpaths Annual Survey.** The Clerk has informed DCC Public Rights of Way of the details supplied by Councillor Hancock at the last meeting together with a request for dog friendly stiles. The Annual Survey has been completed as no problems have been advised relating to the three Public Rights of Way in the Bucks Cross / Bucks Mills area.
- 5.8 Grit Bins for the Parish.** DCC has acknowledged the application form for funding from County Councillor Wilton-Love's allocation.
To agree the precise locations which will then be advised to the Neighbourhood Highways officer for consideration.
- 5.9 Recognition of parishioner.** The Clerk will have a card for Councillors to sign.
- 5.10 Bucks Mills Lime Kiln / waste stone/ rubbish / abandoned signs.** The Clerk has resent the original email for which no reply or acknowledgement was received requesting that a response is provided.
A reminder email has also been sent to DCC Highways about the abandoned signs, requesting that these are removed. Highways have advised it is not their signs and the Clerk is following this up further with TDC as it is believed they are in connection with the Lime Kiln works.
- 5.11 South West Water Sewerage Application.** The Clerk has enquired the position from a TDC officer.
- 5.12 Planning Application 1/1302/2021/LBC - Brackenside.** The Clerk has requested an update from TDC Planning Department.
- 5.13 Clothes Bank.** The Clerk has completed the Risk Assessment and sent it, together with pictures supplied by Councillor S Hill, to the firm who will be arranging for the clothes bank to be put in place and collected from it.
The clothes bank collection company, Elm Textiles, has confirmed that it would like to supply a clothes bank and have asked for the beneficiary. They work with the Firefighters Charity and the Ambulance Staff Charity.
The Clerk has responded by advising that initially the Firefighters Charity was selected and at the time, it was not known about the Ambulance Staff Charity.
Councillors to decide if they wish to continue supporting the Firefighters Charity or whether the two Charities should benefit.
- 5.14 Organisations requesting grants.** Councillors have been forwarded with the amounts given for the 2022/23 financial year.
- 5.15 Manor Park Parking Problems.** DCC Highways have been advised, with pictures supplied by Councillor Hancock.
A response has been received from the Neighbourhood Highways Officer as follows:
'Highways have agreed to not use Manor Park as the agreed diversion which has been done (unable to prevent traffic driving through of their own accord)
The cones were provided by a previous contractor but on visits it was apparent these were being moved around by residents which is not covered under streetworks legislation.
With the verges as previously stated there are no safety defects in the photos and there is no funding to undertake aesthetic works.

One suggestion maybe if the parish wanted to fund verge markers which may help in this location, but DCC would not take on the maintenance of them'. The Clerk will bring details and prices of verge markers to give an indication of whether the problem could be addressed in this way.
- 5.16 2023 Planters.** While the Clerk was in conversation with Merry Harriers regarding planters in Clovelly, it was confirmed that the Merry Harriers are willing to sponsor a planter in 2023.
- 6. Reports from County Councillor, District Councillors and Parish Councillors**
- 6.1 Councillor Heywood** is drafting a letter to Ofcom conveying concern about the workmanship of Airband, for approval at this meeting.
- 6.2 Councillor M Hill** – to confirm that the village planter sponsorship plaques have been fixed.

6.3 Councillor R Heywood – Bus Shelter at East Park

6.4 Councillor S Hill – the King’s Coronation.

TDC has emailed to say that a ‘What’s on?’ guide is being compiled for events taking place across Torridge and details of the events planned for Woolsery will be welcome to be included, where the deadline date for inclusion is 7 April. The guide will be shared across the social media platforms and promoting through the virtual newsletter.

6.5 Councillor Spittles. A resident has been in contact over concerns of speeding into the village on the Bucks Cross road past the 30mph sign.

6.6 Councillor Salvidant. Fallen tree near The Woodland Trust property towards Steart Farm. She reported this to TDC who advised it was not on their land and asked the Clerk to contact The Woodland Trust which she did and also copied in the local Public rights of Way Warden at DCC, who considers it is Woodland Trust land.

Despite TDC’s earlier comments, the authority concedes it may belong to them. It is expected that TDC and The Woodland Trust will work together to deal with the tree’s removal. In addition, the Information Board has been badly damaged by the fallen tree.

7. Planning Applications.

- **Application 1/0165/2023/FUL – erection of 5 no. dwellings – land at Grid Reference 233107 12-856, Woolsery.**

Link to website: <https://publicaccess.torridge.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

The deadline date for the Parish Council’s response is 26/3/23.

- **Application 1/0204/2023/OUT – Outline application for erection of 3 no. dwellings with all matters reserved except for access – land at Lower Town, Woolsery**

Link to website: <http://publicaccess.torridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RQUNDUQKGT500>

The deadline date for the Parish Council’s response is 27/3/23.

- **Application 1/1158/2022/FUL – erection of 4 no. holiday lodges (additional drainage and amended red edge) – land at Merry Harriers, Woolsery.**

Link to website: <https://publicaccess.torridge.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

The deadline date for the Parish Council’s response is 27/3/23.

- **Application 1/0230/2023/TEL – Upgrade to existing base station to include removal of headframe from existing monopole and installation of a new wider headframe comprising of 3 no. antennas and 2 no. dishes together with 1 no. cabinet and ancillary development – Telecommunications Mast at Grid Reference 232645 121381, Woolsery**

Link to website: <http://publicaccess.torridge.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=RRARRIQKGI00>

Although the Parish Council is not a statutory consultee, it can make representations and the

deadline date is 3/4/23.

Planning Correspondence. To note the following TDC Decision Notice:

Approval for Listed Building Application 1/1123/2022/LBC – Installation of ground source heat pump system, alterations and additions to existing Manor House and outbuildings (Variation of condition 2 of planning permission 1/0724/2020/LBC) – site of Manor Inn, Woolsery.

8. Affordable Housing. Councillor M Hill.

9. Small low fence around the green. Councillor M Hill.

10. Finances

10.1 Payments to be authorised:

a. Sue Squire:		
March 2023 salary	£439.68	
Expenses (broadband, mileage, photocopying, card)	£ 28.40	£468.08
Councillor M Hill	Reimbursement for website domain name (2 years)	£172.80

b. **Income and Bank Account Balances** – to be tabled

11. **Parish Council Election.** The Clerk will bring paper copies of the nomination form for anyone wishing to stand as a Parish Councillor. The deadline date for delivering by hand to TDC is 4pm on Tuesday, 4 April 2023.
12. **Clerk's Leave.** Thursday & Friday, 23 & 24 March 2023, 25 April 2023 and 4 May 2023.
13. **Correspondence received.** Emails from various agencies have been forwarded to Councillors.
- 13.1 **Hedgehog Highway Project.** Councillors have been circulated with the details in order to make a decision as to whether to follow this up.
- 13.2 **Road Closures.** A number of road closure details have been received in connection with highway and Airband work.
- 13.3 **Mr B C Hayden.** Letter regarding Plot 1C, land at Ashmansworthy. Details have been circulated to Councillors.
14. **Response to correspondence received and included under the Public Comment Session.**
15. **Date and time of next meeting:** Tuesday, 18 April 2023 at 7.30pm at Woolsey Sports and Community Hall.

The April meeting will be the last meeting during the term of office of the current Parish Council, ahead of the Parish Council election on 4 May 2023.