

Notice is hereby given that

**The Parish Council Meeting of
Woolfardisworthy Parish Council is to be held on
Tuesday, 15 February 2022 at 7.30pm**
Joining details below:

<https://us06web.zoom.us/j/88964005471?pwd=L1I3eIBNRURRdHRURXU5NG8rQUlrZz09>

Meeting ID: 889 6400 5471
Passcode: 969745

Or dial by your location
0203 481 5240 United Kingdom
0203 901 7895 United Kingdom
0208 080 6591 United Kingdom
0208 080 6592 United Kingdom
0330 088 5830 United Kingdom
0131 460 1196 United Kingdom
0203 481 5237 United Kingdom
Meeting ID: 889 6400 5471
Passcode: 969745

Find your local number: <https://us06web.zoom.us/j/88964005471?pwd=L1I3eIBNRURRdHRURXU5NG8rQUlrZz09>

**All Councillors are hereby summoned to attend for the
purposes of the following business.**

Members of the press and public are also invited to attend.

Sue Squire

Sue Squire, Parish Clerk for the Parish Council

Date: 8 February 2022

AGENDA

- 1. Mr M Cole, Headteacher at Woolser Primary School will address the Council with plans for the formation of a Federation between Woolser, Parkham and Buckland Brewer Primary Schools and will ask the Council for support in connection with the Consultation which is running until 28 February 2022.**
- 2. Public Comment Session**
Representations received regarding an abandoned car in Back Street which has been reported to TDC for attention.
- 3. Apologies**
- 4. Declaration of Personal / Prejudicial Interest for items on the Agenda**
All Members are reminded that all interests must be declared prior to the item being discussed.
- 5. Minutes of the Parish Council meeting held on 18 January 2022 to be approved and signed as a true and accurate record.**

Due to the meeting being on Zoom, the Minutes will be signed at the next in person meeting.

6. Clerk's Report

The items listed below are for information updates only:

- 6.1 **Replacement defibrillator pads** have been ordered for the Bucks Mills defibrillator which expire on 28/4/22.
- 6.2 **P3 Footpath Survey.** The Summary of Expenditure form has been completed and returned to DCC Public Rights of Way Department. Councillor Raffae continues to survey the remaining footpaths.
- 6.3 **Damaged village gateway at Bucks Cross.** DCC Highways will remove the broken gate and replace it.
- 6.4 **List of Priority Roads** has been circulated to Councillors.
- 6.5 **Beach Huts at Bucks Mills.** District Councillor Mrs Dart has informed that all enquiries for new storage should be directed to Mr T Phillips, Estates Manager at TDC.
- 6.6 **Grass Cutting Contract.** DCC Highways has been asked if, because the initial bid had not been successful, whether a contribution under the Urban Grass Cutting fund could be considered. DCC Highways has replied advising that there were no urban grass cutting areas in the Parish and that funding could not be provided.

7. Reports from County Councillor, District Councillors and Parish Councillors

8. Planning Applications.

- 8.1 At the time of preparing the Agenda, there were no Planning Applications to consider.

8.2 Planning Correspondence: Decisions & Appeals.

At the time of preparing the Agenda, there was no planning correspondence to consider.

8.3 Freedom of Information Act Request.

The Parish Council letter had been re-sent to TDC by the Clerk.

A reply had been received advising that the requested paperwork was on the TDC website.

To consider replying to TDC pointing out that the latest correspondence on the website was dated 2011, whereas it was known correspondence had taken place since then, which was not available on the website and it was this more recent correspondence that had been requested.

To consider inviting a TDC Enforcement Officer to give a talk on enforcement procedure.

9. Progress of Highway Issues

- a. Priority Roads for 2022/23

Woolsery

- **Missing sign.** Councillor Harding to advise on his enquiries with TDC.

- **State of the road between Claw Cottage and Maids Moor.** The question has been asked if the full amount of work the Parish Council expected them to do has been done.
- **Finger Post (Merry Harriers).** Councillor Spittles to advise if the fingers have been replaced.

Bucks Cross

- **Bucks Cross - Speed Limit Sign.** Councillor Spittles to confirm she has reported this as missing.
- **Bucks Mills - Waterfall Sign.** Councillor M Hill to report on his conversation with Janet Williams in TDC Environment Department.
- **Bucks Mills – Fencing.** As a result of the Clerk writing to DCC Highways, TDC car parks department and The Woodland Trust, the latter has £600 allocated towards fencing. They have assessed the trees and identified those requiring attention.

Councillor Harding to advise if he has been able to ascertain responsibility for the trees.

- **Bucks Mills - Erosion of the bank by the stream** has been reported to DCC Highways who have actioned this immediately with sign lighting and guarding.
- **Bucks Mills – cattle on South West Coast Path.** Councillor Spittles to confirm that relevant advice has been posted on social media.

10. **Road Closure – road from Kennerland Cross to Cranford Cross.**
Councillor Spittles to confirm the details has been posted on social media.
11. **Affordable Housing – Way Forward (Cllr M Hill)**
12. **Parish Plan 2021 – updates (Cllr M Hill)**
13. **Update from MVX Sub-Committee held ahead of this Parish Council Meeting (Cllr Heywood)**
14. **20s Plenty Campaign.** This was briefly mentioned at the meeting on 18/1/22 and deferred to this meeting.
Councillors will be provided separately with paperwork on this item and in addition, Estate Agents Seddons are sponsoring '20's plenty' signs free of charge for residents to place in their gardens as a way of reminding motorists to slow down.
Councillors will be forwarded an email from County Councillor Henderson, Member for the Landkey and Chulmleigh Division giving details of DCC's agreement to the potential to introduce 20mph speed limits. There is a deadline date of 31/3/22 to provide an expression of interest.
15. **Projects**
 - a. **Planting of Wildflowers.** (Cllr Raffe & Cllr Harding). To provide a sketch and costings with a view to the Parish Council undertaking the work.
To discuss this further with a view to making a decision.

Woolsery

- a. **Adoption of the BT telephone box at Woolsery.**

The Clerk has informed BT of the Parish Council's intention to adopt it for £1 and has requested the relevant paperwork to progress this. Separately, the Clerk has contacted the Conservation Officer at TDC regarding this listed building structure, and has been advised that it cannot be painted green or any glass removed to indicate a defibrillator is inside.

- b. Copper Hill Bus Shelter – measurement of area. A Councillor to bring details of this so that the item can be further discussed.

16. Parking

- a. Copper Close Car Park. Councillor Harding to report on his conversation with Mr Boundy.

17. The Queen's Platinum Jubilee

Councillor S Hill will report on her conversations with Woolsery Primary School and Woolsery Village Hall

Replacement gates at the Parish Church. To note an email from Rev Skinner suggesting a name sign as an alternative, as it is felt that gates which are open are more welcoming to people, and new ones with a Platinum emblem would not be seen.

To further discuss ideas.

18. Policies. To review the following:

- Equal Opportunities
- Gritting Procedures
- Filming Procedure
- Privacy Procedure
- Freedom of Information Act Publication Scheme
- Grant Giving
- Risk Management
- Safeguarding

19. Finances

Payments to be authorised:

- a. Sue Squire:
- | | |
|---|----------------|
| January 2022 | £439.68 |
| Reimbursement for quarterly PAYE | £109.92 |
| Expenses (broadband, shared Zoom subscription – 2 months) | £ 5.75 |
| | £555.35 |

Income and Bank Account Balances – to be tabled

Grass Cutting Contract from 2022 to 2024

To agree the wording of the Tender document

To agree names of contractors to be invited to quote

- 20. Correspondence received.** Emails from various agencies have been forwarded to Councillors.

- 21. Date and time of next meeting:** Tuesday, 15 March 2022 at 7.30pm at Woolsery Village Hall subject to Covid-19 infection rates.