

Notice is hereby given that

**A Parish Council Meeting of
Woolfardisworthy Parish Council is to be held on
Tuesday, 18 July 2023
in Bucks Cross Village Hall at 7.30pm**

**All Councillors are hereby summoned to attend for the purposes
of the following business.**

Members of the press and public are also invited to attend.

Sue Squire

Sue Squire, Parish Clerk for the Parish Council

Date: 11 July 2023

**Members of the public wishing to speak on any item on the
Agenda may do so under 'Representations from the Public'. The
time limit for speaking is limited to 3 minutes.
The public are not permitted, under Standing Orders, to speak or
take part in the meeting before or after this item.**

AGENDA

Mr M Cole, Head Teacher of the Village Schools Partnership, has been invited to the meeting or to send a written Report.

1. **Public Comment Session**
2. **Apologies.**
3. **Declaration of Personal / Prejudicial Interest for items on the Agenda**
All Members are reminded that all interests must be declared prior to the item being discussed or, if it is realised during the meeting that an interest has arisen, it must be declared at that time.
4. **Minutes of the Annual Parish Council meeting held on 20 June 2023 to be approved and signed as a true and accurate record.**
5. **Clerk's Report**
- 5.1 **Enquiry if Woolsery has a Parish Plan.** The response as directed has been sent to the parishioner.
- 5.2 **Broken safety mirror.** The resident who reported this has been advised that the mirror has been replaced.
- 5.3 **Freedom of Information Act Request.** A response was sent by the deadline date of 21/6/23. As a result of this, a member of the public replied which was sent to Councillors on 21/6/23. To agree the response.
- 5.4 **Abridged Minutes in the Community News.** The June meeting details have been sent for inclusion.
- 5.5 **Airband's proposal for a wooden pole in Manor Park.** The company has been requested to demonstrate that there is no alternative site. No response has been received.
- 5.6 **Woolsery Primary School / Field.** The Clerk continues to be in email correspondence with her counterpart at Ugborough Parish Council in connection with a similar situation and an update is expected to be given at the August meeting, due to their annual leave.

- 5.7 Clothes Bank.** A further reminder has been sent asking when the clothes bank will be put in place and a reply received advising that this is hoped to be before the July meeting.
- 5.8 Grit Bins.** The Neighbourhood Highway Officer has been advised of the locations agreed to date.
- 5.9 Coronation Mugs.** A request for a discount was requested but not acted upon. The order has been completed and is due to be delivered to the Primary School on 13/7/23. The total cost for 180 mugs was £830.40 net with £166.08 reclaimable VAT: gross total £996.48 which has been paid by BACS.
- 5.10 The Pensions Regulator.** To note that the re-enrolment and re-declaration has been completed.
- 5.11 RNLI Life Saving Effect Consultation.** A strong letter of objection, approved by Councillors, has been sent and a reply received advising that no decision has yet been made. A copy of the letter was also sent to Sir Geoffrey Cox MP KC which was acknowledged and who attended the meeting on 29/6/23 in Hartland where a RNLI representative was present.
- 5.12 Dog Waste Bin in Manor Park.** TDC has been requested to increase the frequency of collection and a reply received as follows:
These bins should be emptied once a week. As there are 2 dog bins in the area, it cannot be guaranteed that the collection will be more than once a week and it is recommended that residents take their dog waste home and put in their black bins.
- 5.13 Road markings to prevent parking near the junction at Manor Park.** County Councillor Wilton-Love has been asked to enquire if Highways would consider this.
- 5.14 Community Speed Watch.** The Clerk has informed Councillor Beech of the number of properties in the Parish for inclusion on the application form.
- 5.15 Obstruction of sight due to vegetation near The Manor.** The Clerk has emailed MXB as directed.
- 6. Reports from County Councillor, District Councillors and Parish Councillors**
- 6.1 County Councillor J Wilton-Love**
- 6.2 District Councillors.**
- 6.3 Parish Councillors Councillors:**
- B Beech Community Speed Watch**
- D Hancock**
- S Harding**
- R Heywood (1) Letter to Ofcom**
(2) Bus Shelter at East Park
- M Hill (1) Play area in the village**
(2) South West Water 1st time sewerage application for Bucks Mills –
attendance at site meeting
(3) Webnos
- S Hill (1) grit bin location at Cranford**
- L Spittles Photographs showing poor hedge cutting technique to be sent to the**
Clerk for passing to Highways
- S Salvidant Attendance at South West Water site meeting**
- 7. Update from MXB Sub-Committee.**
- 8. Planning.**
- 8.1 To consider the following:**

1/0450/2023/FUL – erection of agricultural storage shed – land at Grid Reference 233928 121128 – Woolsery.

8.2 **Planning Correspondence: Decisions, Enforcement & Appeals.**

To note the following TDC Decision Notice:

Approval for Application 1/0319/2023/FUL – Four holiday lodges with parking, extension to existing access at Forest Lakes, Woolsery.

To note that Application 1/0204/2023/OUT – outline application for erection of 3 no. dwellings with all matters reserved except for access – land at Lower Town, Woolsery, has been withdrawn.

Enforcement – Higher Town Farm. As a result of the Clerk requesting an update from the Enforcement Officer, a reply has been received advising that they have been negotiating with the landowner and requested a planning application to be submitted by the end of August 2023.

9. **Affordable Housing.** Councillor M Hill

10. **Neighbourhood Plan.** Councillor M Hill

11. **Finances**

11.2 **Payments to be authorised:**

- a. **Sue Squire:**
 - July 2023 salary £480.62
 - Expenses (broadband, mileage, stationery, photocopying) £ 16.50 **£497.12**
- b. **HMRC PAYE** **£120.20**
- c. **Westcotts.** 2022/23 internal audit fee (including £5 from 2021/22) **£359.00**
- d. **Mr R Stoneman.** Grass cutting: March – June 2023 **£1,300.00**
- e. **Bucks Cross Village Hall.** Hire of Hall for this meeting **£25.00**
- f. **Woolsery Sports and Community Hall.** May & June 2023. **£28.00**
- g. **Income and Bank Account Balances** – to be tabled
- h. Letter of thanks received for 2023/24 grant from Citizens Advice, South West Heritage Trust (North Devon Record Office).

12. **Correspondence received.** Emails from various agencies have been forwarded to Councillors.

12.1. **Forestry Commission – Winslade Forestry Operation.** Email and attachment dated 23/6/23 and circulated to Councillors.

13. **Date of October 2023 Meeting.** This is scheduled for the third Tuesday as usual, on 17th. Due to the Clerk's leave (14 – 29 October inclusive), she will be unavailable on that day and will enquire from Councillors if they wish to continue with that date and get a temporary Clerk to take the Minutes, or amend the meeting date to Tuesday, 31 October 2023. *This would involve sending the paperwork out on 13 October and the potential of an updated Agenda published on 30 October.*

14. **Date and time of next meeting:** Tuesday, 15 August 2023 at 7.30pm at Woolsery Sports and Community Hall.