

**A Parish Council Meeting of
Woolfardisworthy Parish Council is to be held on
Tuesday, 18 February 2025 in
Woolsey Sports and Community Hall
at 7.30pm.**

**All Councillors are hereby summoned to attend for the purposes
of the following business.**

Members of the press and public are also invited to attend.

Sue Squire

Sue Squire, Parish Clerk for the Parish Council

Date: 13 February 2025

The Clerk will be on leave from 20 February to 3 March 2025 inclusive.

**Members of the public wishing to speak on any item on the
Agenda may do so under 'Representations from the Public'. The
time limit for speaking is limited to 3 minutes.
The public are not permitted, under Standing Orders, to speak or
take part in the meeting before or after this item.**

1. **Public Comment Session**
2. **Apologies.** Councillor Spittles.
3. **Declaration of Personal / Prejudicial Interest for items on the Agenda**
All Members are reminded that all interests must be declared prior to the item being discussed or, if it is realised during the meeting that an interest has arisen, it must be declared at that time.
4. **Minutes.**
- 4.1 **Minutes of the Part I Parish Council Meeting Minutes of 21 January 2025 and the Part II Confidential Parish Council Meeting held on 17 December 2024 to be approved and signed as a true and accurate record.**
5. **Reports:**
- 5.1 **County Councillor Wilton-Love**
- 5.2 **District Councillors Andrews, Dart, Harding**
- 5.3 **Parish Clerk (details below)**
- 5.3.1 **Information Board at Bucks Mills.**
- 5.3.2 **Clothes Bank.**
- 5.3.3 **Payments made.**
- 5.3.4 **Emergency Plan.**
- 5.3.5 **Letter supporting farmers in connection with Inheritance Tax implications.**
The Clerk is in touch with Councillor Heywood about this.
- 5.3.6 **Vacancies on the Parish Council.** Advertisement has been prepared for uploading to FaceBook.
- 5.3.7 **Problems with the stile at Footpath 2 have been reported to DCC Public Rights of Way. Members of the public have been encouraged to report any problems on rights of way, via the Village News.**
- 5.3.8 **Black refuse bags for village distribution have been ordered with delivery to Councillor Heywood who has confirmed this is in order.**
- 5.3.9 **South West Water First Time Sewerage Application.**
- 5.3.10 **Manor Park – damage to verge caused by service bus.**

The Clerk has been in email correspondence with the Neighbourhood Highways Officer (NHO) regarding permeable matting, the reply for which has been circulated to Councillors.

To further discuss the details of the NHOs reply.

- 5.3.11 10 roads to be identified as requiring attention.** This is a request from the NHO who is building a picture of those requiring attention in the area he covers. He has asked about the road most used by parishioners to Bradworthy.
- 5.3.12 Leaves on the road leading to Bucks Mills.** This has been reported to DCC Highways and the reference number ENQ251827899 given. The assessment will be completed by 5/3/25.
- 5.4 Parish Councillors (details below)**
- 5.4.1 M Hill.** (1) **Housing Needs Survey – Printing**
(2) **To confirm that the sign at Bucks Mills car park has been replaced**
- 5.4.2 D Hancock.** **Parish Paths Partnership Survey.**
- 5.4.3 R Heywood.** **Bus Shelter at East Park.**
- 5.4.4 S Hill.** (1) **Grit Bin at Cranford Water**
- 5.4.5 S Salvidant.**
- 5.4.6 L Spittles.** **The free tree from Devon Wildlife Trust has been collected.**
Councillor Hancock is asking Ben Trevor on the best time for planting.
Has reported a fallen tree across Knights/Moorhead bridleway to DCC Public Rights of Way Department.

6. Planning / Planning Correspondence.

6.1 To consider the following Application:

1/0086/2025/FUH – Removal of existing extension and erection of new extension – 10 Manor Park, Woolsery.

[The deadline date for the Parish Council's response is 28/2/25.](https://publicaccess.torridge.gov.uk/online-applications/simpleSearchResults.do?action=firstPage)

[https://publicaccess.torridge.gov.uk/online-](https://publicaccess.torridge.gov.uk/online-applications/simpleSearchResults.do?action=firstPage)

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XLinks Morocco-UK Power Project. Correspondence has been circulated to Councillors regarding this scheme where an application has been submitted to the Secretary of State for a nationally Significant Infrastructure Project in Torridge. Whilst the final decision will be made by the Secretary of State, local councils, TDC, DCC and the Parish Councils affected have the opportunity to comment on the proposals and take part in the examination.

Whilst Woolsery Parish Council is not directly affected, it can make representations on the project which have to be received by 13 March 2025.

To consider making representations.

7. Finances.

7.1 Payments to be authorised:

a. Sue Squire:

February 2025 salary	£510.93	
Expenses (broadband/photocopying/mileage)	£ 15.75	£526.68

b. HMRC PAYE **£127.60**

c. Mr M Hill. Reimbursement for annual renewal of website **£108.00**

d. Income and Bank Account Balances – to be tabled

7.2 Grass Cutting Tender. Tender details have been published.

To make a decision to award the contract.

8. To consider a response to items raised under the Public Session.

9. Correspondence received. Emails from various agencies have been forwarded to Councillors.

10. 80th Anniversary to commemorate VE Day on 8 May 2025. To discuss this further.

11. Date and time of next meeting: Tuesday, 18 March 2025 at Woolsery Sports and Community Hall at 7.30pm.