

*Notice is hereby given that*

**A Parish Council Meeting of  
Woolfardisworthy Parish Council is to be held on  
Tuesday, 16 January 2024  
in Bucks Cross Village Hall at 7.30pm**

**All Councillors are hereby summoned to attend for the purposes  
of the following business.**

Members of the press and public are also invited to attend.

*Sue Squire*

Sue Squire, Parish Clerk for the Parish Council

Date: 11 January 2024

**Members of the public wishing to speak on any item on the  
Agenda may do so under 'Representations from the Public'. The  
time limit for speaking is limited to 3 minutes.  
The public are not permitted, under Standing Orders, to speak or  
take part in the meeting before or after this item.**

1. **Public Comment Session**
2. **Apologies.** Councillor Spittles.
3. **Declaration of Personal / Prejudicial Interest for items on the Agenda**  
All Members are reminded that all interests must be declared prior to the item being discussed or, if it is realised during the meeting that an interest has arisen, it must be declared at that time.
4. **Minutes.**
- 4.1 **Minutes of the Part I & Part II Confidential Parish Council Meeting held on 19 December 2023 to be approved and signed as a true and accurate record.**
- 4.2 **To approve that draft Minutes are uploaded to the Parish Council website where a meeting is more than 30 days apart, to comply with the Standing Orders and legislation.**
5. **Clerk's Report:**
- 5.1 **Report of meeting sent to the Parish News**
- 5.2 **Telegraph pole opposite the entrance to All Hallows Church.** National Grid has advised it is not their responsibility and suggested that Openreach is contacted, which has been done and a reply awaited.
- 5.3 **Letters sent to residents regarding grit bins in the Cranford area**
- 5.4 **TDC Enforcement Department advised of an A frame building thought to be breaching planning regulations**
- 5.5 **Black refuse sacks ordered for distribution**
- 5.6 **TDC requested to move the grit bin at Bucks Mills to the car park**
- 5.7 **Planning responses submitted**
- 5.8 **TDC Planning Officer has been asked why the Parish Council's representations were not considered in the report relating to planning application 1/0933/2023/FUL**
- 5.9 **Payments made**
- 5.10 **Formal letter prepared to be signed by the Chairman in connection with the Clerk's salary review**
- 5.11 **2024/25 Precept details advised to TDC**
6. **Reports from County Councillor, District Councillors and Parish Councillors**
- 6.1 **County Councillor J Wilton-Love. Mobile library link sent.**
- 6.2 **District Councillors.**
- 6.3 **Parish Councillors**

## M Hill

- B Beech** (1) **Community Speed Watch.**  
(2) **Parking problems in Manor Park.** To consider voting on double yellow lines.
- D Hancock** (1) **Dog Bins / Notices.**  
(2) **Water coming out from the pipe at The Manor.** To confirm that County Councillor Wilton-Love has been approached about this.  
(3) **Grass on the verge at Manor Park.** To confirm that County Councillor Wilton-Love has been approached about this.
- S Harding** (1) **Play Area / Agreement from residents**  
(2) **State of the road petition**
- R Heywood** (1) **Bus Shelter at East Park**  
(2) **Disputed landownership bordering Woolsery's Manor House**  
(3) **Occupation of field next to the Potting Shed**
- S Hill** **Royal Mail letter post and Broadband (in liaison with Councillor Heywood)**
- S Salvidant**

## 7. Planning.

### 7.1 To consider the following Application:

**1/1240/2023/FUL – Alteration from a flat roof to a dual-mono-pitched roof and other alterations including solar panels and decking – amendments to existing permission 1/10092/2021/FUL – Forest Lakes, Woolsery**

The deadline date for the Parish Council's response is 15 January 2024 and the planning officer has been requested to extend this for a short time so that the application can be considered at this meeting.

<https://publicaccess.torridge.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

### 7.2 Planning Correspondence: Decisions, Enforcement & Appeals. None to note.

## 8. Neighbourhood Plan – Housing Survey

## 9. Finances

### 9.1 Payments to be authorised:

- a. **Sue Squire:**
- |   |         |                |
|---|---------|----------------|
| January 2024 salary                       | £480.62 |                |
| Expenses (broadband/photocopying/mileage) | £ 16.50 | <b>£497.12</b> |
- b. **HMRC PAYE** **£120.20**
- c. **Bucks Cross Village Hall.** Meetings in October and January £25.00 each. **£ 50.00**
- d. **Income and Bank Account Balances** – to be tabled

## 10. To consider a response to items raised under the Public Session.

## 11. Correspondence received. Emails from various agencies have been forwarded to Councillors.

## 12. Date and time of next meeting: Tuesday, 20 February 2024 at 7.30pm at Woolsery Sports and Community Hall.