

**Notice is hereby given that the  
Annual Council Meeting of  
Woolfardisworthy Parish Council  
will be held at Woolsery Sports & Community Centre  
on the 18th May 2021 at 7.00pm**

**All Cllr's are hereby summoned to attend for the purposes of the following business.  
Members of the press and public are also invited to attend**



**Lisa Hutchings, Parish Clerk for Parish Council**

**11th May 2021**

**Date**

## **AGENDA**

- 1.0 Apologies**
- 2.0 Election of Chairman and Signing of Declaration of Acceptance of Office**
- 3.0 Election of Vice Chairman and Signing of Declaration of Acceptance of Office**
- 4.0 Minutes of last year's AGM to be approved as a true and accurate record**
- 5.0 Review of Annual Policies and Regulations**
  - Financial Regulations
  - Risk Management Policy
  - Statement of Internal Controls

**6.0 Review of Assets – Do they need a Health & Safety Check?**

**7.0 Approval of the Certificate of Exemption 2020/21**

**8.0 Approval of the Annual Governance Statement 2020/21– To be signed by the Chair and Clerk**

**9.0 Approval of the Accounting Statements 2020/21 – To be signed by the Chair and Clerk**

**10.0 Completion of Register of Members Interests & Register of Gift Forms (complete and return via email)**

**11.0 Lead members**

**Planning** – All councillors

**Affordable Housing & Parish Plan** – Cllr Hill (lead member)

**Car Parking** – Cllr Hill (lead member)

**Highways** –

**Footpaths**– Clls Raffe and Sealey

**New areas** – For discussion

**12.0 2021/2022 - Parish Council Meeting Dates**