

Minutes of the Woolfardisworthy Parish Council held on the 18th May 2021 at 7.30pm at Woolsery Sports & Community Hall

1.0 Attendance

Parish Cllrs: M Hill (Chair), L Spittles, R Heywood, A Sealey,, S Raffe S Hill, S Harding (also District Cllr), and S Salvidant.

District Cllr Anna Dart

Member of the public.

2.0 Apologies

None

3.0 Public Comment Session

The following items were raised by a parishioner:

- Planning permission has been granted, subject to works not commencing until October 2021. However, work commenced in March 2021, therefore the question of how to deal with it was raised. The advice was to email or contact planning at Torrington District Council, who will pass it onto their Enforcement Office.
- There are numerous potholes in the Parish, specifically the road from Woolsery to Bradworthy.
- It was asked what MXB had to do with the Parish Council. It was noted that the MXB Sub-Committee was established in October 2020 to ensure that there is clear communication and clarity with regards to ongoing and future developments.

4.0 Declaration of Personal / Prejudicial Interest for items of the agenda

None

5.0 Minutes of the previous meeting to be approved and signed as a true and accurate record

The minutes were agreed as a true and accurate record. Proposed by Cllr Salvidant seconded by Cllr M Hill.

6.0 Minutes of the Planning meeting 4th May 2021 to be approved and signed as a true and accurate record

The minutes were agreed as a true and accurate record. Proposed by Cllr Spittles seconded by Cllr S Hil.

7.0 Clerk's Report

- 1) **Bucks Mills - Old Picnic Table** - The Clerk has asked Torridge District Council whether they would remove it.
- 2) **Litter Picking & Cleaning of Signs on the A39** - The responsibility of litter picking falls with the District Council. Highways can instruct gangs to undertake such works whilst onsite this is not an activity routinely undertaken. In terms of signage this falls within DCC Highways remit with cleaning being undertaken when/if a sign is obscured. It is not done for aesthetic reasons.
ACTION: Cllr S Harding to liaise with Torridge District Council with regards to litter picking.

8.0 Reports from County Cllr, District Cllrs and Parish Cllrs

Parish Councillors

Councillor Salvidant

- There is a pile of rubbish at the bottom of the cliff path by the slipway at Bucks Mills. Originally it may have been plastic that people brought off the beach, however this has now grown and includes carrier bags and old BBQS, etc. Cllr Heywood and others agreed to bring the rubbish back up, if Torridge District Council will collect it from the car park.
ACTION: Cllr Harding will liaise with Richard Haste at TDC.
- A resident of Bucks Mills has asked about the sheds at the bottom. Cllr Salvidant asked Cllrs whether they were aware of who owns the shed, including the criteria for having a shed and who makes the decision. The Parish Council is not aware of ownership and criteria, but suggested that the resident contacts Torridge District Council.
- It was noted that despite the recent roadworks, if the Sewerage system is installed, the roads will have to be dug up again for the pipes!

Councillor Heywood

- Between Kennerland Cross and the Passing Place, on the right hand side there is a concrete inspection pit covered in grass. It is dangerous and should have reflectors on it. **ACTION: The Clerk to liaise with Highways.**

Councillor Spittles

- Residents were not notified about the recent road closure at Bucks Mills until the last minute. The works were weather dependent and had to be done when dry. However, the road works are partially completed due to the weather, with gaffa tape being left on manholes. According to workmen they will be back in July 2021. **ACTION: The Clerk to liaise with Highways, obtaining an update on the works.**

Councillor Sealey

- Asked whether it would be feasible to have a bottle / clothes bank in the carpark at the Hall. With the holiday season approaching it may help alleviate any recycling issues. The first action would be to liaise with the Hall, followed by researching which charities provide the banks, i.e. Salvation Army. **ACTION: The Clerk and Cllr Sealey to obtain information from Torridge District Council, research other charities and to liaise with the Hall.**

District Councillors

Cllr Harding

- Cllr Harding was contacted by a resident with regards to 9 Abbots Close, which is an empty property. Rats have been spotted, therefore it was agreed to inform Janet Williams at Torridge District Council. Complaints have also been received with regards to vehicles outside 11 Abbots Close. **ACTION: The Clerk to write to Janet Williams at Torridge District Council.**
- Unfortunately neighbours at South Park are in dispute with reports of bullying. Cllr Harding asked if Cllrs were aware of the issues to keep a record of any situations. It was asked whether the residents have a Health & Social Care Need. If yes, and they give consent, someone needs to call Care Direct.

Cllr Dart

- Torridge District Council held their AGM end of April 2021. The same Leader and Vice Chair were elected.
- Torridge District Council has approved a Hardship Grant Fund of £72k, which is available to support anyone of working age, who are not on Council Tax support and are struggling. Should the Council be aware of anyone, please refer to the District Council.
- An email was sent to all Parish Councils from Shaun Harrington. It was agreed to place this on the Council website.
- Torrington Pool is now open, with Holsworthy still closed due to staffing issues.
- Cllr Dart sits on the Local Plan Working Group, who are looking at overhauling it. However, the Government is looking at a different agenda for planning, therefore until this is done, there is no point in reviewing the Local Plan.

Many years ago Woolserly was removed as an area of development. The Parish is looking at a Parish Plan in the near future. Cllr Dart stated that Woolserly was mentioned, highlighting that the Parish is in a unique situation due to MXB. It was also noted that when developing a Parish Plan, there should

be collaboration, when looking at future development and the economic impacts in the Parish, involving those such as the Parish Council, MXB, TDC and DCC Highways.

Following further discussion, the Parish Council needs to decide whether they are going to develop a Neighbourhood Plan or a Parish Plan, both of which would involve consultation with Parishioners. It was agreed that Council would benefit from a professional opinion by someone at Torridge District Council.

ACTION: The Clerk to liaise with Torridge District Council in terms of arranging a presentation to Parish Councillors.

9.0 Planning Applications

Applications

[Proposed new bakery and public space, along with new garden enclosure to Hillside](#)

Land Adjacent The Post Office And Store Chapel Street Woolserly Bideford Devon EX39 5QS
Ref. No: 1/0410/2021/FUL

Following discussion, Cllr S Hill proposed to submit the comments as agreed at the planning meeting 4th May 2021, with the application not being called in. Seconded by Cllr Spittles. All in agreement.

[Retrospective application for the installation and retention of two Air Source Heat Pumps](#)

Moorhead Farm Woolserly Bideford Devon EX39 5RG
Ref. No: 1/0450/2021/FUL Submission by 22nd May 2021
The Parish Council raised no objections.

[First floor extension on existing flat roof terrace](#)

Underwood House Cranford Bideford Devon EX39 5QW
Ref. No: 1/0414/2021/FUL , Submission by 29th May 2021
The Parish Council raised no objections.

Decisions

1/0309/2021/FUL - Installation of underground LPG tanks and associated pipework. Manor Inn, Woolserly. **Application granted.**

10.0 Progress of Highways Issues

Woolsery

- a. **No parking cones and Chapter 8.** - Bideford Town Council use CTA Centre in Barnstaple for their Chapter 8 training, at a cost of £175 + VAT per person. The cost of cones from Tyger Supplies varies from £5.70 for red and white or £3.40 for yellow. It was agreed to look at how long a Chapter 8 card is issued for, in the anticipation that it may be better to undertake the training nearer the time when it is needed. **ACTION: To put the financials on the June agenda for approval.**
- b. **Merry Harriers Finger Post** - The missing Woolsery arm has been reported to Highways.

Road Closures

None.

11. Update: Bucks Mills First Time Sewerage Application

No further updates. **ACTION: The Clerk to liaise with Mark Beer at Torridge District Council.**

12. Affordable Housing & Parish Plan 2021

Unfortunately Colin Savage from Devon Communities Together has been made redundant, along with Rachel Webdale no longer being at Torridge District Council. Cllr Dart stated that TDC will be appointing someone. **ACTION: Cllr M Hill to update at the June meeting.**

The Parish Plan was covered above under Cllr Dart's report.

15. Update from MXB Sub-Committee

The minutes from the meeting 13th May 2021 were circulated, and uploaded onto the website.

16. FINANCES

Payments to be authorised

- a) Lisa Hutchings - April 2021 - £439.68
- b) HMRC 20% Tax - April 2021 - £109.92
- c) Lisa Hutchings - Reimburse 123 Reg Website Domain - £14.39
- d) Community First Annual Insurance - £285.95

Cllr Spittles proposed to authorise items above, seconded by Cllr S Hill. All in agreement.

Grants payments (approved December 2020)

Details	Amount to be paid May 2021
<u>Local Organisations</u>	
Woolsery Primary School	£150.00
1st Woolsery Scout Group	£150.00
The Good Companions	£100.00
All Hallows Church	£150.00
Friends of Woolsery School (FOWS)	£150.00
Woolsery Youth Club	£150.00
Bucks Cross Village Hall	£150.00
Project Linus	£150.00
<u>External Organisations</u>	
Torrige, North, Mid and West Devon CAB	£150.00
South West Heritage Trust - ND Record Office	£50.00
Torrige Volunteer Cars	£150.00

Cllr S Hill proposed to authorise the grant payments, seconded by Cllr S Harding. All in agreement.

Income received & Bank Account Balance

Torrige District Council - 1st Precept Instalment - £7283.00

Current account - £6536.60 Reserve account - £18,246.07

17. Correspondence

D Willetts - Emails - 21/04/2021. Following an email received on the 14th May, a written response from the Parish Council was sent to Mr Willetts on the 17th May 2021. All Parish Councillors agreed with the response.

18. Date and Time of Next Meeting

15th June 2021 @ 7.30pm at Woolsery Sports & Community Hall