

**A Parish Council Meeting of
Woolfardisworthy Parish Council is to be held on
Tuesday, 21 January 2025 in
Bucks Cross Village Hall
at 7.30pm.**

**A North Devon Coast National Landscape Presentation
will commence at 7pm.**

**All Councillors are hereby summoned to attend for the purposes
of the following business.**

Members of the press and public are also invited to attend.

Sue Squire

Sue Squire, Parish Clerk for the Parish Council

Date: 15 January 2025

**Members of the public wishing to speak on any item on the
Agenda may do so under 'Representations from the Public'. The
time limit for speaking is limited to 3 minutes.
The public are not permitted, under Standing Orders, to speak or
take part in the meeting before or after this item.**

There will be a Presentation by Jenny Carey-Wood, Manager of the North Devon Coast National Landscape (formerly the Area of Outstanding Natural Beauty) at the start of the meeting, to which all are invited, with the opportunity to ask questions after the presentation. Handouts will be available.

- 1. Public Comment Session**
- 2. Apologies.**
- 3. Declaration of Personal / Prejudicial Interest for items on the Agenda**
All Members are reminded that all interests must be declared prior to the item being discussed or, if it is realised during the meeting that an interest has arisen, it must be declared at that time.
- 4. Minutes.**
 - 4.1 Minutes of the Part I and Part II Confidential Parish Council Meeting held on 17 December 2024 to be approved and signed as a true and accurate record.**
- 5. Reports:**
 - 5.1 County Councillor Wilton-Love**
 - 5.2 District Councillors Andrews, Dart, Harding**
 - 5.3 Parish Clerk (details below)**
 - 5.3.1 Remote Meetings Response.**
 - 5.3.2 Clothes Bank.**
 - 5.3.3 Airband.**
 - 5.3.4 Information Board at Bucks Mills.**
 - 5.3.5 Planning application responses submitted.**
 - 5.3.6 Payments made.**
 - 5.3.7 Emergency Plan.**
 - 5.3.8 Free Tree from Devon Wildlife Trust.**
 - 5.3.9 Letter supporting farmers in connection with Inheritance Tax implications.**

- 5.3.10 Tender for work to Overgrown trees – successful contractor advised.
- 5.3.11 Tender for maintenance of bus shelters – successful contractor advised.
- 5.3.12 2025/26 Precept – details advised to TDC.
- 5.3.13 Vacancies on the Parish Council.

5.4 Parish Councillors (details below)

- 5.4.1 M Hill. (1) Housing Needs Survey – Printing
- 5.4.2 D Hancock. Parish Paths Partnership Survey.
- 5.4.3 R Heywood. Bus Shelter at East Park.
- 5.4.4 S Hill. (1) Black bag distribution – prices obtained and circulated / 2025 Annual Parish Meeting Format. The Hall has been booked for 5/4/25.
(2) Grit Bin at Cranford Water.
- 5.4.5 S Salvidant.
- 5.4.6 L Spittles. Sign at Bucks Mills car park. This was destroyed during Storm Darragh. Councillor M Hill to confirm that a replacement has been made and fixed.

6. Planning / Planning Correspondence. At the time of preparing the Agenda, there was none to consider.

7. Finances.

7.1 Payments to be authorised:

- a. **Sue Squire:**

January 2025 salary	£510.93	
Expenses (broadband/photocopying/mileage)	£ 15.75	£526.68
- b. **HMRC PAYE** **£127.60**
- c. **Income and Bank Account Balances** – to be tabled

7.2 Grass Cutting Tender. This expires in March 2025. To agree the wording for the Tender and contractors to approach inviting them to provide a quotation.

7.3 2025/26 Grants. Following the approval of grants, Councillors have been circulated with the accounts from the Friends of Woolsery School to support their application.

8. To consider a response to items raised under the Public Session.

9. Correspondence received. Emails from various agencies have been forwarded to Councillors.

9.1 New Neighbourhood Highway Officer appointed for the area. Details have been circulated to Councillors.

10. Date and time of next meeting: Tuesday, 18 February 2025 at Woolsery Sports and Community Hall at 7.30pm.