

**Minutes of Woolsery Parish Council Meeting held on Tuesday, 17 October 2023
in Bucks Cross Village Hall at 7.30pm.**

Chaired by: Councillor M Hill		Clerked by: Councillor L Spittles	
Present: Councillors B Beech D Hancock S Harding (District Councillor) R Heywood M Hill S Hill L Spittles District Councillors Andrews, Dart 0 Members of the public		Agenda: - Public Comment Session Apologies Declarations of Interest Minutes of the Parish Council Meeting held on 19 September 2023 to be signed as a true and correct Record Clerk's Report Reports from County, District & Parish Councillors Planning Planning Correspondence Neighbourhood Plan – Housing Survey Finances To consider a response to items raised under the Public Session Correspondence Date and time of next meeting	
	Proposed by the Chairman, Councillor M Hill that Councillor Spittles took notes of the meeting. Seconded by Councillor S Harding and unanimously agreed.		Action:
23/24.84	Public Comment Session. No comments were raised.		
23/24.85	Apologies. Councillor S Salvidant (unwell), County Councillor J Wilton-Love.		
23/24.86	Declarations of Interest. None declared.		
23/24.87	Minutes of the Parish Council meeting held on 19 September 2023 to be approved and signed as a true and accurate record. Cllr Heywood under his report regarding planting at the Manor advised he would continue to investigate. Approved and signed as a correct record. Proposed by Councillor Heywood Seconded by Councillor Harding and unanimously agreed.		
23/24.88	Clerk's Report.		
23/24.88.1	An article has been sent to the Village News advising that reports of poor workmanship following repair of potholes should be sent to County Councillor Wilton-Love.		
23/24.88.2	TDC had been requested to move the dog bin in Manor Park and a photograph of the location was supplied; also to reinstate a bin on the pole at Copper Hill and requested an additional bin halfway down Bucks Mills.		
23/24.88.3	Contacted South Western Ambulance Service Trust regarding the maximum distance for a defibrillator to be effective in relation to the location of the patient. The following reply has been received: <i>The distance set by The Circuit, which is the National Defibrillator Network, and is where your defib should be registered when installed, is set at 400 meters. This means when someone dials 999 and a defibrillator is required, if there is a public access defibrillator available within 400 metres, then the</i>		

	<i>caller will be advised of its location and access code to the cabinet if there is one.</i>	
23/24. 88.4	South West Water First Time Sewerage Application – Bucks Mills. An update has been requested.	
23/24. 88.5	Submitted planning application response to TDC.	
23/24. 88.6	Informed Life Education Wessex that a donation had not been agreed.	
23/24. 88.7	Payments made.	
23/24. 88.8	Arrangements made for a Poppy Wreath with the Parish Council logo to be provided which will be delivered to the shop approximately 2 weeks before Remembrance Sunday.	
23/24. 89	Reports from County Councillor, District Councillors and Parish Councillors	
23/24. 89.1	County Councillor J Wilton-Love. Not present.	
23/24. 89.2	<p>District Councillors.</p> <p>Councillor Andrews. Was present to observe.</p> <p>Councillor Dart is attending the Licensing Committee the following day and a Communities and Resources meeting the following week.</p> <p>North Devon Plus website has grants which are still available and they have their own website: Home North Devon+ (northdevonplus.co.uk)</p> <p>Councillor Dart has looked at the parking in Hartland following the last meeting where we asked her what the situation was in Hartland – there are yellow lines in Hartland but they are not necessarily adhered to.</p> <p>There is an issue with the virtual pavement where it overlaps onto private land and the Council has ticketed private cars. There have been more visits from traffic wardens.</p> <p>Westward Housing – no update but there is a meeting next week with the Leader of the Council, the CEO and Westward Housing.</p> <p>Councillor Harding had attended a strategic plan meeting. The draft plan will be circulated shortly.</p> <p>He has been selected to represent TDC on the AONB Committee along with the TDC planning officer.</p>	
23/24. 89.3	Parish Councillors	
	<p>M Hill</p> <p>Affordable Housing – not using Westward Housing as they are no longer interested in developing affordable housing and given advice to contact Live West and North Devon Homes, who Councillor Hill has communicated with and is awaiting information.</p>	Cllr M Hill to feedback at next meeting
	<p>B Beech</p> <p>(1) Community Speed Watch. The team is up and running and ready to start; the Police are due to vet the 3 sites – bottom of hill next to the School towards Copper Hill; the traffic leaving the village to travel towards Bucks Cross, and just past the Parish House for the traffic coming into the village.</p> <p>(2) Parking problems in Manor Park. To request that the Council vote on whether double yellow lines should be progressed.</p>	Parking to be on next month's Agenda

	<p>Councillor Beech has had various conversations with County Councillor Wilton-Love and they are not in agreement. The Police have informed Councillor Beech that they use the Highway Code as guidance to inform their decisions regarding potential prosecutions so he will clarify this when they visit the speed watch sites.</p> <p>Councilor Hancock suggested that having a bus stop opposite the junction might solve some of the parking issues.</p> <p>To discuss further at the next meeting.</p> <p>Virtual pavement – it was reported in the September meeting that DCC are not keen to renew the virtual pavement in Woolsery – Councillor Harding confirmed that he was informed by Highways that was the case.</p> <p>Asked if there were any grants available to help with 20mph implementation.</p>	<p>Write to DCC to ask why the virtual pavement cannot be renewed</p>
	<p>D Hancock Dog Bins / Notices. Dog bins were in progress. The house in Abbots Close was raised again but the owner is paying Council Tax so if vermin are a problem then it needs to be reported to TDC Environmental Health. If it is impacting on the neighbouring houses then they need to seek legal advice.</p>	
	<p>S Harding attended the open gardens at the Woolsery Collective, very interesting and well attended.</p>	
	<p>R Heywood (1) Bus Shelter at East Park. Need to find out more from the bus company and consider where it goes so it doesn't affect the existing bench.</p> <p>(2) Disputed landownership bordering Woolsery's Manor House Councillor Heywood has a photograph of the previous pavement and proposed that we now have a reason to raise a discrepancy in ownership that needs further investigation. A question was raised as to the purpose of this but most present felt that it was worth pursuing. Seconded by Councillor S Hill, all in agreement except Councillor Spittles who voted against.</p> <p>Councillor Heywood is waiting on a Freedom of Information response from DCC regarding the above.</p>	<p>Cllr Heywood to liaise with the bus company</p>
	<p>M Hill Play area in the village. To report on a Working Group / liaison with Councillor Harding. Not yet been organised.</p>	
	<p>S Hill (1) Grit bin location at Cranford. To further discuss this item as a result of the email sent to Councillors on 19/9/23. Councillor S Hill has sent the email to all the Councillors and has had one response from leafleting the residents. Currently the proposed location is on the top corner on the road to Satchfield, offset from the road and easy to fill. Councillor Heywood suggested that it should be halfway down the hill on the wide verge where it is more likely to be used for a driver in difficulty. It was not known whether this verge was privately owned.</p>	<p>Cllr Heywood to speak to the Moore family who trim the hedge</p>
	<p>L Spittles</p>	<p>Payment to be</p>

	<p>To confirm that the old defibrillator at Bucks Cross has been disposed of. It has been sent to a third party for recycling as advised by the Community Heartbeat Trust. The postage cost £6.99 and Councillor Spittles will bring the invoice to the next meeting.</p>	authorised at the next meeting
	<p>S Salvidant. Apologies sent.</p>	
23/24. 90	<p>Planning.</p>	
23/24. 90.1	<p>The following Applications were considered:</p> <ul style="list-style-type: none"> ▪ 1/0901/2023/FUL – Part retrospective application for the use of building to house 150kW biomass boiler and installation of flue to serve existing residential units – Lane Barton Woolsery. It was resolved to respond ‘no comment’. ▪ 1/0919/2023/FUL – Retention of lodge for use as dwelling – The Log House, Higher Town Farm, Woolsery It was resolved to respond: Objecting – all present in agreement. <p>The original application for the same building in 2010 – 1/0687/2010/FUL – was refused and the consequent appeal was dismissed. In 2010 the exact same structure was referred to as both a caravan and a mobile home by the application and there have been no changes to the structure in that time to change the Council’s original objection made to the application in 2010.</p> <p>Woolsery Parish Council has made several requests to the TDC enforcement team for information but the Parish Council have not received adequate responses as to why the structure has remained in place. If this is given permission we feel that it will set a dangerous precedent for development of this type outside of the village plan development area.</p> <ul style="list-style-type: none"> ▪ 1/0933/2023/FUL – Conversion of and replacement of derelict agricultural building to No. 1 dwelling in lieu of Class Q applications 1/0545/2022/AGMB and 1/0540/2022/AGMB – agricultural Buildings and Land at Grid Reference 233576 119938, Woolsery It was resolved to respond: Objecting – all present in agreement. This application is not following the footprint of the old barns and as a result this is a much larger property in the open countryside than previously proposed and is amalgamating two previous Class Q single storey properties into one large two storey property, there are no height dimensions with which to consider the effect it will have on the landscape. The building is not of a property type that is currently required in this area. <p>It is outside the village development area and in the open countryside, there is also a lack of main services.</p> <p>Would this application be permitted outside of the development area if it was a stand alone application and not an amalgamation of two Class Q barns?</p> <p>If this is given permission we feel that it will set a dangerous precedent for development of this type in the open countryside and outside of the village plan development area.</p>	
23/24.	<p>Planning Correspondence: Decisions, Enforcement & Appeals. None.</p>	

90.2		
23/24. 91	Neighbourhood Plan – Housing Survey. Ongoing, To be drafted before the end of the year. Councillor M Hill will attend the Area Advisory Group (AAG) on 23 October at Bideford Town Hall.	Cllr M Hill to feedback the AAG at next meeting
23/24. 92	Finances.	
23/24. 92.1	Payments to be authorised: Proposed by Councillor Harding Seconded by Councillor Beech and unanimously agreed a. Sue Squire: October 2023 salary £480.62 Expenses (broadband, photocopying) £2.00 £482.62 b. HMRC PAYE £120.20 c. <u>Income and Bank Account Balances</u> – to be advised to Councillors d. It was noted that the second tranche of the 2023/24 Precept amounting to £7,501.00 has been received from TDC and credited to the Current Account.	
23/24. 93	To consider a response to items raised under the Public Session. None raised.	
23/24. 94	Correspondence received. Emails from various agencies have been forwarded to Councillors.	
23/24. 94.1	Ofcom. The reply has been sent to Councillor Heywood. Councillor Heywood has referred the letter to Geoffrey Cox MP for his opinion. There was a general discussion around future changes to telecommunications, to be raised at the AAG on Monday.	Cllr M Hill to raise the changes to tele-communications at the AAG
23/24. 94.2	National Association of Local Councils (NALC). Email dated 30 August 2023 advising that a consultation has been launched to update the 2019 Model Financial Regulations for England and Wales. The Association is working with The Parkinson Partnership LLP in connection with the update. The model Financial Regulations are part of a support package the local (parish and town) councils receive through their NALC and County Association (DALC) membership. They are an essential tool for councils of all sizes, setting out the framework within which the council ensures responsible, sustainable and compliant management of its finances. NALC is seeking views on the technical aspects of the regulations. The responses will inform the revision and content of these regulations. The consultation will not result in any changes to existing legislation. Views are invited to be submitted by 5 November 2023 and the Clerk has forwarded details to Councillors should Woolsery Parish Council wish to participate in the consultation. <i>Noted.</i>	
23/24. 94.3	Email dated 2/10/23 from TDC Coastal Engineer in connection with a survey from the Environment Agency's Shoreline Management Plan Refresh Team. Circulated to Councillors on 2/10/23. The survey is live from 2 – 20 October and as a follow up, as part of the survey, respondents will have the option to join a follow up workshop on 14 November, 9.30am – 12.30pm. This will help further test / explore the research conclusions	

	and start identifying next steps. <i>Noted.</i>	
23/24. 94.4	<p>First Time Sewerage at Bucks Mills. Letter from The Bucks Mills Society dated 24/9/23, circulated to Councillors on 25/9/23. To discuss and draft a reply.</p> <p>The letter is to be acknowledged, further response to questions needs to come from SWW.</p>	To acknowledge letter and note that we would like any response from SWW to be shared with the PC
23/24. 94.5	<p>TDC. Annual Rough Sleeper Estimate. Information requested on the number of people rough sleeping in the area on the night of 6 November into the morning of 7 November. <i>Noted.</i></p>	
23/24. 95	<p>Date and time of next meeting: Tuesday, 21 November 2023 at 7.30pm at Woolsery Sports and Community Hall.</p> <p>The Clerk is on leave from 14 to 29 October 2023 inclusive and 16 – 20 November 2023 inclusive.</p> <p>The meeting ended at 8.50pm.</p>	
<p>Summary of Decisions:</p> <ul style="list-style-type: none"> ➤ The Minutes of the meeting to be taken by Councillor Spittles in the absence of a clerk ➤ Minutes of the Parish Council meeting held on 19 September 2023 ➤ Disputed land ownership bordering Woolsery’s Manor House to be pursued ➤ Planning ➤ Payments 		
<p>These Minutes are agreed by those present as being a true record.</p>		
Signed: Chair of Woolsery Parish Council.		Date: