

WOOLSERY PARISH COUNCIL.

TO ALL COUNCILLORS: You are summoned to a Parish Council Meeting on Tuesday, 18 November 2025 in Woolsery Sports and Community Hall at 7.30pm

The Agenda is below.

Sue Squire, Parish Clerk. 11 November 2025

1.	Public Comment Session.
1.1	Email from a resident regarding the poor condition of the telephone box housing the defibrillator in the centre of Woolsery, which requires cleaning, clearing of weeds, painting, new hinges on the door and a new bulb. This item will be further discussed under Item No. 9.1. <u>Members of the public are not permitted to speak after this item.</u>
2.	Declarations of Interest.
3.	Apologies.
4.	Approval of the Minutes of the Parish Council Meeting held on 21 October 2025.
5.	Reports:
5.1	County Councillor R Julian. To receive a report on the following: ▪ State of road between Woolsery and Bradworthy. (Email of 18/7/25 refers and to be raised at the Torridge Highways and Traffic Orders Committee (HATOC) on 24/10/25 where Councillor Julian is the Chairman. ▪ State of road between Cranford and Bucks Cross. (Email of 19/7/25 refers and to be raised at the HATOC meeting on 24/10/25 where Councillor Julian is the Chairman. ▪ Trench across road outside Woolsery Primary School. (To be raised at the HATOC meeting on 24/10/25 where Councillor Julian is the Chairman). The Minutes of the HATOC Meeting of 24/10/25 had been received and circulated to Councillors.
5.2	District Councillors Andrews; Dart; Harding.
5.3	Clerk's Report: (Where not mentioned elsewhere on the Agenda)
5.3.1	Made payments by BACS
5.3.2	Submitted planning application responses
5.3.3	Interpretation Boards at Bucks Mills. Following a reminder to the North Devon Coast National Landscape (formerly the AONB), the person dealing with this has invited the Parish Council to provide some specifics of what should be included on them. The Woodland Trust has also been invited to give suggestions.
5.3.4	Rough Sleeper Estimate. TDC wish to know of anyone was sleeping rough in the Parish on the night of 12 November into the morning of 13 November.
	Parish Councillors:
5.4.1	H Freeman.
5.4.2	D Hancock.
5.4.3	R Heywood.
5.4.4	M Hill.
5.4.5	S Hill.
5.4.6	S Salvidant.

5.4.7	L Spittles.															
6.	Matters Arising from the Minutes of 21 October 2025.															
6.1	Parish Council Website.															
6.2	South West Water First Time Sewerage Application.															
6.3	Christmas Tree for the Village Green. To agree that this is ordered from Stacey’s Christmas Trees as in previous years.															
7.	Planning & Planning Correspondence.															
7.1	To consider the following Application: 1/0814/2025/OUT – Outline application for 1 no. local needs dwelling with all matters reserved (self build) – land at Little Walland, Woolsery. OS Map Ref: (E) 235422 (N) 121926. The deadline for the Parish Council's response is 22/11/25. The details can be viewed online at www.torridge.gov.uk/planningonline															
7.2	Planning Correspondence. None at the time of preparing the Agenda.															
8.	Finance.															
8.1	Balances will be tabled.															
8.2	Budgetary figures for October 2025; bank reconciliation and details of payment document for signature by the Chairman, Vice Chairman and Clerk will be circulated to Councillors to comply with Financial Regulations.															
8.3	To approve and authorise the following payments. <table><tr><td>8.3.1</td><td>BACS</td><td>Mrs S Squire</td><td>November 2025 salary and expenses Salary. £534.39 Expenses. £ 18.70</td><td>£553.09</td></tr><tr><td>8.3.2</td><td>BACS</td><td>HMRC</td><td>PAYE</td><td>£133.60</td></tr><tr><td>8.3.3</td><td>BACS</td><td>Ben Trevor</td><td>Works to trees, as per quotation</td><td>£180.00</td></tr></table>	8.3.1	BACS	Mrs S Squire	November 2025 salary and expenses Salary. £534.39 Expenses. £ 18.70	£553.09	8.3.2	BACS	HMRC	PAYE	£133.60	8.3.3	BACS	Ben Trevor	Works to trees, as per quotation	£180.00
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9.	To consider a response to items raised under the Public Session.															
9.1	Telephone box in the centre of Woolsery. This requires cleaning, clearing of vegetation growing around and inside it, repainting of the structure, replacement hinges and bulb. To consider asking HTCD to add this to their maintenance schedule with a view to the work being carried out, for which the Clerk has requested a quotation to facilitate the discussion.															
10.	Correspondence. Various emails and publications have been circulated to Councillors.															
10.1	North Devon Council and Torridge District Council – updated five year housing land supply (statement) October 2025. Email circulated to Councillors on 30/10/25 refers.															
10.2	Water quality of stream and waterfall at Bucks Mills. To note email correspondence between Parkham Parish Council and the Environmental Protection Officer at TDC, circulated to Councillors on 10/11/25.															
10.3	TDC. Update on the North Devon and Torridge Local Plan, circulated to Councillors on 11/11/25.															
11.	Date and time of next meeting: Tuesday, 16 December 2025 at 7.30pm in Woolsery Sports and Community Hall. The 2026/27 Precept and Budget will be set at this meeting and all present, except Parish Councillors, will be requested to leave the room while the Clerk’s salary is reviewed and discussed.															