

Notice is hereby given that

A Parish Council Meeting of Woolfardisworthy Parish Council is to be held on

**Tuesday, 21 November 2023
in Woolserly Sports and Community Hall at 7.30pm**

**All Councillors are hereby summoned to attend for the purposes
of the following business.**

Members of the press and public are also invited to attend.

Sue Squire

Sue Squire, Parish Clerk for the Parish Council

Date: 15 November 2023

Members of the public wishing to speak on any item on the Agenda may do so under 'Representations from the Public'. The time limit for speaking is limited to 3 minutes. The public are not permitted, under Standing Orders, to speak or take part in the meeting before or after this item.

1. **Public Comment Session**
2. **Apologies.**
3. **Declaration of Personal / Prejudicial Interest for items on the Agenda**

All Members are reminded that all interests must be declared prior to the item being discussed or, if it is realised during the meeting that an interest has arisen, it must be declared at that time.

Councillor Spittles will declare a Prejudicial Interest in Item No. 9.1, reimbursement to her for postage costs relating to the disposal of the Bucks Cross defibrillator.
4. **Minutes of the Parish Council meeting held on 17 October 2023 to be approved and signed as a true and accurate record.**
5. **Clerk's Report:**
 - 5.1 **Virtual pavement.** DCC has been requested to reinstate this and the faded white lines. A reply from Highways has been received as follows:

Just to make you aware that technically the areas within Woolserly are not designated virtual footways (no pedestrian symbols or signage).

Virtual footways are not supported by DCC's policy.

The white lines are known as "edge of carriageway markers" and the Neighbourhood Highway Manager will raise these to the non-safety lining team to refresh. However, with these not being a defect, no delivery timeframe can be offered.

As for the HSF from Farmers Arms, this is not something which would be renewed.

The Clerk has asked for clarification of this abbreviation, though to be High Friction Surfacing.
 - 5.2 **South West Water First Time Sewerage Application – letter from parishioner acknowledged noting the Parish Council would like any response from SWW to be shared with the Parish Council.** An update will be given by the Clerk who has been in email correspondence with the parishioner.

To note a letter from the Environmental Protection Officer at TDC advising that he is leaving his role and giving the details of the future person to contact.
6. **Reports from County Councillor, District Councillors and Parish Councillors**
 - 6.1 **County Councillor J Wilton-Love**
 - 6.2 **District Councillors.**

6.3 Parish Councillors

Councillors:

M Hill **Play area in the village.** To report on a Working Group / liaison with Councillor Harding
Affordable Housing
Attendance at AAG meeting – including changes to telecommunications

B Beech **(1) Community Speed Watch.**
⇒ **Three residents, in addition to Councillor Beech, are official members of the Woolserly Parish Community Speed Watch Team, having successfully passed the first part of the training and the relevant Certificates have been issued.**
⇒ **National Road Safety Week – 19-25 November.** Email circulated to Councillors by Councillor Beech on 31/10/23.
⇒ **Community Speedwatch Newsletter.** Email circulated to Councillors by Councillor Beech on 17/10/23.
⇒ **To discuss the serious situation at Bucks Cross**
(2) Parking problems in Manor Park. To discuss a proposal for double yellow lines.
(3) North Devon Link Road Closure between North Aller and the Landkey Junction. Email correspondence with the Public Liaison Officer at Griffiths Contractors.

D Hancock **Dog Bins / Notices.**
S Harding

R Heywood **(1) Bus Shelter at East Park.** Update on liaising with the bus company
(2) Disputed landownership bordering Woolserly's Manor Hous

S Hill **(1) Grit bin location at Cranford.** Councillor Heywood to report on his discussion with the Moore family.

L Spittles

S Salvidant **Planning Application for The Log House, Higher Town Farm, Woolserly.** Councillor Salvidant has been in correspondence with the applicant who emailed her in this connection, who had hoped that a Parish Councillor could call in the application. The member of the public was informed that no individual Parish Councillor can do this and the application has to go through the normal planning process.

7. Planning.

7.1 To consider the following Applications:

1/1034/2023/FUL – Extension to dwelling and associated works at 10 South Park, Woolserly.

The deadline date for the Parish Council's response is 13/11/23 and the planning officer has granted an extension to the deadline so that the application can be considered at this meeting.

<https://publicaccess.torridge.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

1/1118/2023/FUL – Proposed single storey extensions side and rear including alterations – Gorley, Bucks Cross, Bideford.

The deadline date for the Parish Council's response is 7/12/23.

<https://publicaccess.torridge.gov.uk/online-applications/simpleSearchResults.do?action=firstPage>

7.2 Planning Correspondence: Decisions, Enforcement & Appeals.

Withdrawn application.

- **Application 1/0666/2023/FUL – construction of 1 no. dwelling at land at Higher Ashmansworthy, Woolserly.**

To note the following TDC Decision Notices.

Approvals for:

- **Application 1/0450/2023/FUL** – erection of agricultural storage shed – land at Grid Reference 233923 121156, Woolsery.
- **Application 1/0901/2023/FUL** – Part retrospective application for the use of building to house 150 kW biomass boiler and installation of flue to serve existing residential units at Lane Barton, Woolsery.
- **Application 1/1158/2022/FUL** – Erection of 4 no. holiday lodges (additional drainage and amended red edge) – land at Merry Harriers, Woolsery.

Refusal for:

- **Application 1/0919/2023/FUL** – Retention of lodge for use as welling – The Log House, Higher Town Farm, Woolsery.

8. Neighbourhood Plan – Housing Survey

9. Finances

9.1 Payments to be authorised:

a. **Sue Squire:**

November 2023 salary	£480.62	
Expenses (broadband/photocopying/mileage)	£	£482.62

b. **HMRC PAYE** **£120.20**

c. **Cllr Spittles.** Reimbursement for cost of sending defibrillator for recycling. **£6.99**

d. **Woolsery Sports and Community Hall.** September Meeting and planning meeting organised by District Councillor Harding **£28.00**

e. **To note that 123 Reg has taken the annual domain name fee by direct debit £14.39**

f. **Income and Bank Account Balances** – to be tabled

10. To consider a response to items raised under the Public Session.

11. Correspondence received. Emails from various agencies have been forwarded to Councillors.

11.1 RNLI – Review of Clovelly Lifeboat Station. To note a letter which has been circulated to Councillors, advising there are no plans to close the Lifeboat Station at this time.

11.2 Devon & Somerset Fire & Rescue Service Consultation. Email, with poster, circulated to Councillors on 1/11/23. The consultation is running until 30/11/23.

11.3 Devon County Council Public rights of Way (P3). Email received and circulated to Councillors on 9/11/23 with an update on coordination arrangements for the Parish Paths Partnership (P3) scheme.

12. Christmas Tree. Councillors to agree that a Christmas Tree is purchased from Stacey's Christmas Trees, as in past years.

13. Distribution of black refuse bags in early 2024. To discuss this initiative and whether to repeat this in January / February. Costings will be available for a decision to be made.

14. Date and time of next meeting: Tuesday, 19 December 2023 at 7.30pm at Woolsery Sports and Community Hall.

The Clerk is on leave from 16 – 20 November 2023 inclusive.