

Minutes of the Virtual Woolfardisworthy Parish Council held on the 20th April 2021 at after the Annual Parish Meeting via Zoom

1.0 Attendance

Parish Cllrs: M Hill (Chair), L Spittles, S Hill, S Harding (also District Cllr), and S Salvidant.
County Cllr Inch.
Members of the public.

2.0 Apologies

Parish Cllrs Heywood and Raffe.

3.0 Public Comment Session

None

4.0 Declaration of Personal / Prejudicial Interest for items of the agenda

Cllr S Hill declared an interest for finances below item 16c and did not vote.

5.0 Minutes of the previous meeting to be approved and signed as a true and accurate record

The minutes were agreed as a true and accurate record, to be signed by the Chair at the next face-to-face meeting. Proposed by Cllr Spittles seconded by Cllr S Hill.

6.0 Minutes of the Planning meeting 13th April 2021 to be approved and signed as a true and accurate record

The minutes were agreed as a true and accurate record, to be signed by the Chair at the next face-to-face meeting. Proposed by Cllr Salvidant seconded by Cllr S Hil.

7.0 Clerk's Report

- 1) **Bucks Mills - Broken Fence by Car Park** - Now fixed. Cllr Salvidant to check whether the old picnic table has been removed.
- 2) **Face to Face Meetings** - The legislation that allows us to meet on Zoom will end on the 7th May 2021. Therefore the next Council meetings will take place at Woolsery Hall, with Covid measures in place. The Clerk is to meet with Brian Butler, ensuring that the Covid Risk Assessment is up to date. It was noted that there is lobbying and a court case which is challenging the changes. Should the above change, the Clerk will inform all. **ACTION: The Clerk to meet with Brian Butler and Cllr Hill at the Hall.**
- 3) **Annual Council Meeting 2021** - Reminder that this takes place in May 2021.

8.0 Reports from County Cllr, District Cllrs and Parish Cllrs

County Councillor Inch

1. Devon County Council elections will take place on the 6th May.
2. As we come out of lockdown, Cllr Inch realises how important Parish Councils are for their communities and how appreciative he is of all the hard work.

District Councillors

Cllr Harding:

1. Attended a meeting at Torridge District Council where there was an update on amenities. Torridge Pool is open, Torrington is due to open in approx 6 weeks, this was due to issues with the heating, whereas Holsworthy is still closed whilst sorting staffing issues.
2. Torridge District Council will be submitting a bid to the Levelling Up Grant for the Isaac Yard project. Brunswick Wharf planning was approved.
3. An email was received from MXB with regards to the amount of rubbish on the A39 and the dirty signs between Clovelly Cross and Hoops Inn. Cllr Harding liaised with Highways who were not keen in any litter picking event. It was questioned how this works on the main A361.
ACTION: The Clerk to liaise with Highways and North Devon Council with regards to A361.
4. In terms of Parish Council, Cllr Harding has planted the wildflower.

Parish Councillors

Cllr Spittles

The verge at Bucks Cross has been repaired.

9.0 Planning Applications

Applications

None

Decisions

1/0961/2020/FUL - Erection of agricultural workers dwelling (removal of condition 3 of planning permission 1/1154/1989, agricultural occupancy condition). **Granted permission**

1/0121/2021/FUL - Retention of wildlife pond (remove of condition 2 of planning permission 1/0584/2016/FUL) - Commercial use. Land at Cranford Farm. **Granted Permission.**

10.0 Progress of Highways Issues

Woolsery

a. **No parking cones and Chapter 8.** - Highways stated that the Chapter 8 training can only be accessed through the Highways Road Warden Scheme. The cost of parking cones is approximately £5 each including VAT. **ACTION: The Clerk to liaise with Heather at Bideford Town Council with regards to Chapter 8 training, and cost of cones.**

Road Closures

17th - 28th May 2021 - Road from West Town Cross to Auction Way, Woolsery. S/O 5 Manor Park, Inc Road from Kennerland Cross. Closed to install 282m of 1 way Poly Duct in Carriageway. These works are to be carried out by BT, Highways do not hold any further information.

11. Update: Bucks Mills First Time Sewerage Application

No further updates.

12. Wildflower and Village Gateway

Complete.

13. Covid-19 Updates

Covered about under face to face meetings. No further updates.

14. Affordable Housing & Parish Plan 2021

Following discussion it was agreed that a decision will be made at the next meeting as to whether the Parish Council established a CLT or goes the Housing Association Route. **ACTION: The Clerk and Cllr Hill to send out an overview of the options, as detailed by Colin Savage in a previous meeting.**

In terms of the Parish Plan, Cllr Hill has a digital version of the Plan from 2010, which he will email to all Cllrs. **ACTION: Cllr Hill to circulate the Parish Plan 2010.**

15. Update from MXB Sub-Committee

The minutes from the meeting 16th April were circulated, and uploaded onto the website.

Cllr Spittles provided an update. Cllr Hill questioned whether Torridge District Council could be more specific on the safety aspects. Cllr S Hill agreed suggesting that it would be beneficial for Torridge District Council to include a separate Health & Safety Report. **ACTION: District Cllr Harding to take comments and liaise with Planning at Torridge District Council.**

With regards to the Defib at Ivy Cottage, the Clerk stated that the Parish Council is responsible for the project with MXB providing the finance. Therefore, the next step is for Cllr Harding to liaise with Ivy Cottage to a) see if it is still okay and b) to remeasure the size of the space so that an adequate defib can be purchased. **ACTION: Cllr Harding to liaise direct with Ivy Cottage.**

It was asked when the walkway would be available for use. Concerns were expressed as to whether the walkway would be wide enough for mobility scooters and buggies. **ACTION: To be raised at the next Sub-Committee meeting.**

16. FINANCES

Payments to be authorised

- a) Lisa Hutchings - March 2021 - £439.68
- b) HMRC 20% Tax - March 2021 - £109.92
- c) Cllr S Hill - Food Parcel - £29.95
- d) DALC Membership 2021 /2022 - £255.19
- e) Hartland Parish Council - Shared Zoom Costs - £21.58

Cllr Spittles proposed to authorise items a,b,d and e seconded by Cllr Hill. All in agreement.
Cllr Harding proposed to authorise item c seconded by Cllr Spittles. All in agreement.

Income received & Bank Account Balance

Current account - £742.20 Reserve account - £17,503,57.

17. Correspondence

Mr Willetts Correspondence - 14/04/2021, 28/03/2021, 22/03/2021 x 2, 11/03/2021.
Community Risk Management Plan for Devon and Somerset Fire and Rescue Service.

The Clerk noted the point raised in Mr Willetts letter, requesting to suspend standing orders for discussion on the LPG Tanks at the Manor. Cllr Hill made it clear that Mr Willetts was never banned from speaking at Parish Council meetings, but that the Parish Council will not be discussing issues that have been raised before.

Cllr Hill asked whether there were any comments. Mr Willetts stated that he was attending the meeting as an Observer for his Legal Team.

18. Date and Time of Next Meeting

18th May 2021 @ 7.30pm at Woolsery Parish Council (unless otherwise notified)

Please note that the Annual Council Meeting will take place at 7pm, followed by the Parish Council Meeting at 7.30pm.