

**Minutes of Woolsery Parish Council Meeting held on Tuesday, 21 February 2023 in Bucks Cross Village Hall at 7.30pm.**

<b>Chaired by: Councillor M Hill</b>	<b>Clerked by: Mrs Sue Squire</b>
<p><b>Present: Councillors</b></p> <p><b>B Beech</b>  <b>D Hancock</b>  <b>M Hill</b>  <b>S Hill</b>  <b>L Spittles</b>  <b>S Salvidant</b></p> <p><b>County Councillor J Wilton-Love</b></p> <p><b>District Councillors Dart (until Minute No. 22/23/109 and Harding</b></p> <p><b>3 members of the public</b></p>	<p><b>Agenda: -</b></p> <p>Statement by the Chairman  Public Comment Session  Apologies  Declaration of Personal / Prejudicial Interest for items on the Agenda  Clerk's Report  Reports from County, District &amp; Parish Councillors  Planning and Planning Correspondence  Affordable Housing  Neighbourhood Plan  Finance  Correspondence  Response to correspondence received and included under the Public Comment Session  Date and time of next meeting</p>
	<b>Action:</b>
<p><b>22/23.096</b> <b>Statement by the Chairman</b>  Councillors are permitted to use their mobile phones to access Parish Council documents, provided the sound is turned off.</p> <p>Standing Orders will not be suspended during future meetings. Members of the public are asked to raise any points during the Public Comment Session where a maximum of three minutes are allowed.</p>	
<p><b>22/23.097</b> <b>Public Comment Session</b>  <b>22/23.097.1 A resident asked if a celebration is being organised for the Coronation of King Charles III.</b>  Councillor S Hill confirmed that a Big Lunch is planned for Sunday 7 May. Any involvement regarding the Primary School would be within school time. No decision had been made regarding commemorative mugs. Councillor S Hill to contact a Bucks Cross resident to enquire if the residents there have any plans.</p> <p><b>22/23.097.2 Email from a resident regarding the procedure and chairmanship of the January 2023 meeting. Noted.</b></p> <p><b>22/23.097.3 Email from a resident regarding Chapel Street. The correct location was the road to Duerdon where no planning permission had been obtained for an entrance through a Devon hedge into a field. It was understood that DCC Highways had also not been consulted.</b></p> <p>Councillor S Hill had made enquiries and it has been suggested to the resident that this is a matter for TDC Enforcement Department.</p> <p><b>22/23.097.4 Email from a resident as a result of comments invited when the black refuse bags were distributed.</b>  They hoped that this would continue. Comments were also made about the planters in the village which was considered poor value for money.</p>	
<p><b>22/23.098</b> <b>Apologies.</b> Councillor Heywood.</p>	
<p><b>22/23.099</b> <b>Declaration of Personal / Prejudicial Interest for items on the Agenda.</b> None.</p>	

22/23. 100	<b>Minutes of the Parish Council meeting held on 17 January 2023 to be approved and signed as a true and accurate record.</b> <b>Proposed by Councillor Harding</b> <b>Seconded by Councillor Beech and unanimously agreed.</b>	
22/23. 101	<b>Clerk's Report.</b>	
22/23. 101.1	<b>Dog Bins for Bucks Mills.</b> The Clerk is continuing to try and obtain a reply from TDC.	March Agenda
22/23. 101.2	<b>Woolserly Primary School.</b> The reply has been sent to the DALC for comment.	March Agenda
22/23. 101.3	<b>Defibrillator and cabinet in former BT Telephone Box in Woolserly.</b> The Clerk had approached four local electricians. Two had not replied, one had said they would do the work at cost and one would do the work free of charge.  The electrician who will do the work at cost had approached MXB to ask if they would agree to an electric supply to be taken from The Manor. The Clerk had approached MXB and was waiting for a reply.  <b>Proposed by Councillor Spittles that the electrician who had offered to do the work for free be requested to proceed.</b> <b>Seconded by Councillor Hancock and unanimously agreed.</b>	Clerk  SH to supply photos
22/23. 101.4	<b>BT concrete pillar.</b> The Clerk is continuing to try and obtain a reply. It was advised that while completing the Parish Paths Partnership Survey Forms, it was noted the structure was in Clovelly Parish.	March Agenda
22/23. 101.5	<b>Bucks Straight Lighting.</b> Cllr Wilton-Love has responded that "I can't get any answers from TDC about what the planning actually granted but I can confirm that the street lighting has been installed as per design with a pre-set dimming regime in place. The luminaires are on all night, but they drop to 75% from 21.30 and 50% output from midnight".  <b>It was noted that lights are on within the grounds of the Atlantic Academy.</b> The Clerk to ask if some of the lights should be dimmed or switched off due to the bat foraging corridor.  Councillors were confident that there were conditions relating to light pollution when planning was granted. County Councillor Wilton-Love will make further enquiries.	Clerk  J W-L
22/23. 101.6	<b>Clerk's attendance at a 'Preparing for Elections' Webinar delivered by the Devon Association of Local Councils.</b> A written Report had been circulated to Councillors.	
22/23. 101.7	<b>Parish Paths Footpaths Annual Survey.</b> The Clerk has made arrangements for Public Rights of Way (DCC PRoW) maps to be supplied by DCC and these have been sent to Councillors Beech, Hancock and Heywood.  The footpaths and bridleways have been walked and surveyed with the results being submitted to DCC PRoW by the deadline date of 13/2/23 together with the expenditure form.  The DCC PRoW Head of Department has expressed her thanks for all the efforts Made and would like to come and meet the volunteers. The Clerk has suggested this is done in June or July, when a new P3 co-ordinator will have been appointed at the Annual Parish Council Meeting. Councillor Hancock supplied pictures to the Clerk of stiles which require attention with a request that a dog friendly stiles were installed to replace the current version.	
22/23. 101.8	<b>Bus Shelter at Bucks Cross.</b> The Clerk advised the reply from DCC when the original enquiry had been made. The resident who wishes to relinquish brushing out rubbish and strimming the grass has done this on a quarterly basis. Councillor Heywood offered to do this in the future.	
22/23.	<b>Grit Bins for the Parish.</b> The Clerk had liaised with the County Councillor and	Location to be decided



	to TDC and DCC in this connection.	
22/23. 102.6	<b>Councillor Salvidant. South West Water Sewerage Application.</b> The Clerk to make enquiries as to the progress of this. District Councillor Dart had made enquiries the previous evening at a TDC meeting.	Clerk to ask officer at DC
22/23. 102.7	<b>Councillor M Hill - village planter sponsorship plaques.</b> These had been made and will be fixed to the planters.	MH
22/23. 102.8	<b>Councillor M Hill - ownership position with the Land Registry relating to land in Woolsey.</b> This was in hand.	
22/23/ 102.9	<b>Councillor R Heywood – Bus Shelter at East Park.</b> Due to Councillor Heywood not being present, this was deferred to the March meeting.	March meeting
22/23. 102.10	<b>Councillor S Hill – distribution of black refuse bags on 11 February 2023.</b> Black bags had been distributed to 210 household and the overwhelming feedback was that residents wanted the scheme to continue with no negative comments. One member of the public had given feedback as a result of the note enclosed with the bags.	
22/23. 102.11	<b>Councillor S Hill – the King’s Coronation.</b> A meeting to further discuss arrangements had not been held. A reply from children’s groups was awaited.  The Clerk advised that commemorative mugs were available and details are to be circulated.  The Clerk has contacted the Parish Council’s insurers for clarification on an event to mark the occasion, who had advised as follows:  Any events organised for the Coronation will be covered for Public Liability in the usual way. Depending on the number in attendance, the event could incur an additional premium charge: <b>Up to 500 in attendance – included with the Core Cover</b> <b>501 – 1,000 - £98.00 including 12% Insurance Premium Tax</b> <b>1,000 – 2,500 - £140.00 including 12% Insurance Premium Tax</b>	
22/23. 102.12	<b>Councillor Spittles.</b> It had been noted that the Planning Application for Brackenside, 1/1302/2021/LBC was still awaiting consideration on the TDC website.	Clerk to obtain update from TDC
22/23. 102.13	<b>Councillor M Hill – Recognition of Parishioner.</b> Mr Graham Shackson sets up the Hall, tidies bus shelter and carries out many other unseen tasks in the Parish.	Clerk to get thank you card
22/23. 103	<b>Planning Application.</b>	
22/23. 103.1	<b>1/0118/2023/AGMB – Prior notification for the change of use of agricultural building to 1 no. dwelling house and associated building operations under Class Q – Westcountry Nurseries, Woolsey.</b> <b>Proposed by Councillor S Hill to respond ‘no comment’.</b> <b>Seconded by Councillor Spittles and unanimously agreed.</b>	Clerk
22/23. 103.2	<b>Planning Correspondence: Decisions, Enforcement &amp; Appeals.</b> <b>Approval for 1/1221/2021/FUL – Erection of one replacement dwelling and increased residential curtilage with parking pursuant to approval 1/0080/2020/AGMB (amended plans), Little Acres, Woolsey.</b> <b>Application 1/0002/2023/OUT – Outline application for up to 2 no. dormer bungalows with all matters reserved except for access – land at Bucks Cross, Woolsey has been withdrawn.</b>	
22/23. 104	<b>Affordable Housing – Councillor M Hill.</b> This longstanding item was raised by Councillor Hill at a recent TDC Area Advisory Meeting, where it was suggested that he speaks to the District Councillors and in this connection, Councillor Hill to email the details to District Councillor Dart, who informed that affordable	

	<p>housing issues are being dealt with by the Planning Manager, in the absence of Affordable Housing Officers.</p> <p>Councillor Hill advised that the landowner is looking to sell the site and Westward Housing is involved. Previously, a TDC planning officer had considered there is space for 6 properties.</p> <p>There was a discussion on developments and the fact that developers do not complete the builds once planning permission has been obtained.</p>											
22/23.105	<p><b>Neighbourhood Plan – Councillor M Hill.</b></p> <p>Councillor Hill had spoken about this at a recent TDC Area Advisory Meeting and had been advised that the only way for Parishes to have an into in the North Devon and Torridge Local Plan is for a Neighbourhood Plan to be recognised and adopted.</p> <p>Being so close to the Parish Council election, this matter will be an item on future Agendas when the next 4 year term of office for the Parish Council has commenced.</p>											
22/23.107	<p><b>Finances.</b></p>											
22/23.107.1	<p><b><u>Payments to be authorised:</u></b>  <b>Proposed by Councillor Spittles, seconded by Councillor Hancock and unanimously agreed that the following payments were authorised:</b></p> <p>a. <b>Sue Squire:</b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">February 2023 salary</td> <td style="text-align: right;">£439.68</td> <td></td> </tr> <tr> <td>Expenses (broadband, mileage, photocopying)</td> <td style="text-align: right;">£ 19.90</td> <td style="text-align: right;"><b>£459.58</b></td> </tr> </table> <p><b>Bucks Mills Village Hall – Hire (February 2023 - £25.00)</b>  <b>(January 2023 - £20.00)</b> <span style="float: right;"><b>£45.00</b></span></p> <p>b. <b><u>Income and Bank Account Balances:</u></b></p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;">NatWest Current Account as at 21/2/23:</td> <td style="text-align: right;"><b>£481.61</b></td> </tr> <tr> <td>NatWest Business Reserve Account as at 21/2/23:</td> <td style="text-align: right;"><b>£24,552.03</b></td> </tr> </table> <p>This included monthly interest of £17.21.</p> <p>c. <b>2023/24 Budget &amp; Precept.</b> TDC had acknowledged receipt of the form requesting the Precept.</p> <p>d. <b>Parish Council Annual Grants.</b> Councillors had been forwarded with details of the requests from Organisations.</p>	February 2023 salary	£439.68		Expenses (broadband, mileage, photocopying)	£ 19.90	<b>£459.58</b>	NatWest Current Account as at 21/2/23:	<b>£481.61</b>	NatWest Business Reserve Account as at 21/2/23:	<b>£24,552.03</b>	<p>Clerk</p> <p>Clerk to forward amounts to Cllrs</p>
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NatWest Business Reserve Account as at 21/2/23:	<b>£24,552.03</b>											
22/23.108	<p><b>Correspondence received.</b> Emails from various agencies had been forwarded to Councillors.</p>											
22/23.109	<p><b>Response to correspondence received and included under the Public Comment Session.</b></p> <p><b>Alleged breach of planning permission by the creation of a gateway in a Devon bank on the road to Duerdon.</b></p>	<p>Clerk to inform TDC Enforcement &amp; DCC Highways</p>										
22/23.110	<p><b>Date and time of next meeting:</b> Tuesday, 21 March 2023 at 7pm at Woolsey Sports and Community Hall.</p> <p><b>It will commence with the Annual Parish Meeting followed by the scheduled Parish Council Meeting.</b></p> <p>The meeting ended at 9.25pm.</p>											
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Minutes of the Parish Council Meeting held on 17 January 2023</b></li> <li>➤ <b>Acceptance of work by electrician to connect electricity to the defibrillator in the telephone box</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>Payments</b></li> </ul>												
<p><b>These Minutes are agreed by those present as being a true record.</b></p>												
<p>Signed: Chair of Woolsey Parish Council.</p>		<p>Date:</p>										