Minutes of Woolsery Parish Council Meeting held on Tuesday, 21 February 2023 in Bucks Cross Village Hall at 7.30pm.

	Bucks Cross Villa	ge Hall at 7.30pm.	
Chaire	d by: Councillor M Hill	Clerked by: Mrs Sue Squire	
Present: Councillors B Beech D Hancock M Hill S Hill L Spittles S Salvidant County Councillor J Wilton-Love District Councillors Dart (until Minute No. 22/23/109 and Harding 3 members of the public		Agenda: - Statement by the Chairman Public Comment Session Apologies Declaration of Personal / Prejudicial Interest for items on the Agenda Clerk's Report Reports from County, District & Parish Councillors Planning and Planning Correspondence Affordable Housing Neighbourhood Plan Finance Correspondence Response to correspondence received and included under the Public Comment Session Date and time of next meeting	
22/23. 096	Statement by the Chairman Councillors are permitted to use their mobile phoprovided the sound is turned off. Standing Orders will not be suspended during further asked to raise any points during the Public Comminutes are allowed.	ture meetings. Members of the public are	Action:
22/23. 097	Public Comment Session 22/23.097.1 A resident asked if a celebration is being organised for the Coronation of King Charles III. Councillor S Hill confirmed that a Big Lunch is planned for Sunday 7 May. Any involvement regarding the Primary School would be within school time. No decision had been made regarding commemorative mugs. Councillor S Hill to contact a Bucks Cross resident to enquire if the residents there have any plans. 22/23.097.2 Email from a resident regarding the procedure and chairmanship of the January 2023 meeting. Noted. 22/223.097.3 Email from a resident regarding Chapel Street. The correct location was the road to Duerdon where no planning permission had been obtained for an entrance through a Devon hedge into a field.		
22/23.	It was understood that DCC Highways had also Councillor S Hill had made enquiries and it has matter for TDC Enforcement Department. 22/23.097.4 Email from a resident as a result refuse bags were distributed. They hoped that this would continue. Comments were also made about the planters in for money. Apologies. Councillor Heywood.	been suggested to the resident that this is a of comments invited when the black	
098 22/23. 099	Declaration of Personal / Prejudicial Interest	for items on the Agenda. None.	

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22/23. 101	Minutes of the Parish Council meeting held on 17 January 2023 to be approved and signed as a true and accurate record. Proposed by Councillor Harding	
22/23. 101	Proposed by Councillor Harding	
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101	Seconded by Councillor Beech and unanimously agreed.	
	Clerk's Report.	
	Dog Bins for Bucks Mills. The Clerk is continuing to try and obtain a reply from TDC.	March
101.1	bog bins for bucks wins. The clerk is continuing to try and obtain a reply from 100.	Agenda
22/23. 101.2	Woolsery Primary School. The reply has been sent to the DALC for comment.	March Agenda
101.3	Defibrillator and cabinet in former BT Telephone Box in Woolsery. The Clerk had approached four local electricians. Two had not replied, one had said they would do the work at cost and one would do the work free of charge.	
,	The electrician who will do the work at cost had approached MXB to ask if they would agree to an electric supply to be taken from The Manor. The Clerk had approached MXB and was waiting for a reply.	Clerk SH to
1	Proposed by Councillor Spittles that the electrician who had offered to do the work for free be requested to proceed. Seconded by Councillor Hancock and unanimously agreed.	supply
101.4	BT concrete pillar. The Clerk is continuing to try and obtain a reply. It was advised that while completing the Parish Paths Partnership Survey Forms, it was noted the structure was in Clovelly Parish.	March Agenda
101.5	Bucks Straight Lighting. Cllr Wilton-Love has responded that "I can't get any answers from TDC about what the planning actually granted but I can confirm that the street lighting has been installed as per design with a pre-set dimming regime in place. The luminaires are on all night, but they drop to 75% from 21.30 and 50% output from midnight".	
	It was noted that lights are on within the grounds of the Atlantic Academy. The Clerk to ask if some of the lights should be dimmed or switched off due to the bat foraging corridor.	Clerk
	Councillors were confident that there were conditions relating to light pollution when planning was granted. County Councillor Wilton-Love will make further enquiries.	J W-L
101.6	Clerk's attendance at a 'Preparing for Elections' Webinar delivered by the Devon Association of Local Councils. A written Report had been circulated to Councillors.	
101.7	Parish Paths Footpaths Annual Survey. The Clerk has made arrangements for Public Rights of Way (DCC PRoW) maps to be supplied by DCC and these have been sent to Councillors Beech, Hancock and Heywood.	
	The footpaths and bridleways have been walked and surveyed with the results being submitted to DCC PRoW by the deadline date of 13/2/23 together with the expenditure form.	
,	The DCC PRoW Head of Department has expressed her thanks for all the efforts Made and would like to come and meet the volunteers. The Clerk has suggested this is done in June or July, when a new P3 co-ordinator will have been appointed at the Annual Parish Council Meeting. Councillor Hancock supplied pictures to the Clerk of stiles which require attention with a request that a dog friendly stiles were installed to replace the current version.	
101.8	Bus Shelter at Bucks Cross. The Clerk advised the reply from DCC when the original enquiry had been made. The resident who wishes to relinquish brushing out rubbish and strimming the grass has done this on a quarterly basis. Councillor Heywood offered to do this in the future.	
	Grit Bins for the Parish. The Clerk had liaised with the County Councillor and	Location to

Page 3 of 5 Minutes of Woolsery Parish Council Meeting held on 21.02.23 in Bucks Cross Village Hall 101.9 had submitted a Locality Grant application from his allocation in respect of three at March meeting grit bins. These would be situated at Manor Park, Cranford and Ashmansworthy. 22/23. Parish Council paperwork in the Parish Church. The Clerk had advised the 101.10 PCC that as the telephone box has recently been adopted, the paperwork will be displayed in this structure and the request for it to be in the church has been withdrawn. 22/23. **Email from a resident to the Clerk.** The approved reply had been sent. 101.11 22/23. Reports from County Councillor, District Councillors and Parish Councillors 102 **County Councillor Wilton-Love.** 102.1 The 2023/24 budget had gone through which was better than expected which continues to provide funding for vulnerable people. There are meetings about processes and how things can be dealt with more efficiently in relation to workforce and money. Councillor M Hill spoke about social problems experienced with SEN (Special Educational Needs) and adults who had suffered in the last ten years. In reply, County Councillor Wilton-Love advised that children's services have started to improve with some positive outcomes as a result of the latest Ofsted Report. Councillor M Hill also spoke about the amount of house building required by the government in the area, but there is no infrastructure to support it. Councillor Salvidant supported this comment adding that the medical aspects have also not been considered, such as the Minor Injury Unit that closed during the pandemic, and considered that it is not possible to keep adding without providing the facilities to go with it. There is also the risk of second homes as a result of new properties built and there was a discussion about legislation for Council Tax to be charged on second homes. District Councillor Dart. The 2023/24 budget had been agreed which included an increase of 2.9% on Council Tax and increased monitoring fees on planning for S106 agreements. 102.2 She was not in favour of these increases and voted against them. At a full Council meeting in September, where she was not present, TDC had agreed to withdraw the 20% discretionary rate relief for Village Halls, meaning that Village Halls would have to pay business rates. She had raised a motion for the decision to be re-assessed and revoked and this will be revisited by the Community and Resources Committee. Funding continues to be available for residents experiencing hardship. The bid for the Appledore Maritime Innovation, involving millions of pounds, had been successful. **District Councillor Harding** had seconded Councillor Dart's motion to revisit the business rates on Village Halls. TDC would lose £16,000 in total by not having the business rates. TDC has Appledore Dock which raises revenue. The Authority is working with the Environment Agency regarding the sea defence at Westward Ho! Sully House has been purchased to house homeless people, as at present it is costing £250,000 a year to house them in other types of accommodation. TDC is trying to purchase land at East the Water for an Environmental Centre / Recycling. 22/23. Councillor Heywood is drafting a letter to Ofcom conveying concern about the 102.3 workmanship of Airband, for approval at this meeting. 22/23. Councillor Hancock – Manor Park car parking problems. Photographs have 102.4 been supplied to Councillors and DCC Highways showing the damage. Temporary sweeping had been carried out by Councillors Hancock and Harding. 22/23. Councillor Salvidant. Bucks Mills. Lime Kiln / waste stone / rubbish / Clerk to resend 102.5 abandoned signs.

There had been no acknowledgement or reply to the email and photographs sent

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	to TDC and DCC in this connection.	
22/23. 102.6	Councillor Salvidant. South West Water Sewerage Application. The Clerk to make enquiries as to the progress of this. District Councillor Dart had made enquiries the previous evening at a TDC meeting.	Clerk to ask officer at DC
22/23. 102.7	Councillor M Hill - village planter sponsorship plaques. These had been made and will be fixed to the planters.	MH
22/23. 102.8	Councillor M Hill - ownership position with the Land Registry relating to land in Woolsery. This was in hand.	
22/23/ 102.9	Councillor R Heywood – Bus Shelter at East Park. Due to Councillor Heywood not being present, this was deferred to the March meeting.	March meeting
22/23. 102.10	Councillor S Hill – distribution of black refuse bags on 11 February 2023. Black bags had been distributed to 210 household and the overwhelming feedback was that residents wanted the scheme to continue with no negative comments. One member of the public had given feedback as a result of the note enclosed with the bags.	
22/23. 102.11	Councillor S Hill – the King's Coronation. A meeting to further discuss arrangements had not been held. A reply from children's groups was awaited.	
	The Clerk advised that commemorative mugs were available and details are to be circulated.	
	The Clerk has contacted the Parish Council's insurers for clarification on an event to mark the occasion, who had advised as follows:	
	Any events organised for the Coronation will be covered for Public Liability in the usual way. Depending on the number in attendance, the event could incur an additional premium charge: Up to 500 in attendance – included with the Core Cover 501 – 1,000 - £98.00 including 12% Insurance Premium Tax 1,000 – 2,500 - £140.00 including 12% Insurance Premium Tax	
22/23. 102.12	Councillor Spittles. It had been noted that the Planning Application for Brackenside, 1/1302/2021/LBC was still awaiting consideration on the TDC website.	Clerk to obtain update from TDC
22/23. 102.13	Councillor M Hill – Recognition of Parishioner. Mr Graham Shackson sets up the Hall, tidies bus shelter and carries out many other unseen tasks in the Parish.	Clerk to get thank you card
22/23. 103	Planning Application.	
22/23. 103.1	1/0118/2023/AGMB – Prior notification for the change of use of agricultural building to 1 no. dwelling house and associated building operations under Class Q – Westcountry Nurseries, Woolsery. Proposed by Councillor S Hill to respond 'no comment'. Seconded by Councillor Spittles and unanimously agreed.	Clerk
22/23. 103.2	Planning Correspondence: Decisions, Enforcement & Appeals. Approval for 1/1221/2021/FUL – Erection of one replacement dwelling and increased residential curtilage with parking pursuant to approval 1/0080/2020/AGMB (amended plans), Little Acres, Woolsery.	
	Application 1/0002/2023/OUT – Outline application for up to 2 no. dormer bungalows with all matters reserved except for access – land at Bucks Cross, Woolsery has been withdrawn.	
22/23. 104	Affordable Housing – Councillor M Hill. This longstanding item was raised by Councillor Hill at a recent TDC Area Advisory Meeting, where it was suggested that he speaks to the District Councillors and in this connection, Councillor Hill to email the details to District Councillor Dart, who informed that affordable	

Page 5 of 5 Minutes of Woolsery Parish Council Meeting held on 21.02.23 in Bucks Cross Village Hall housing issues are being dealt with by the Planning Manager, in the absence of Affordable Housing Officers. Councillor Hill advised that the landowner is looking to sell the site and Westward Housing is involved. Previously, a TDC planning officer had considered there is space for 6 properties. There was a discussion on developments and the fact that developers do not complete the builds once planning permission has been obtained. 22/23. Neighbourhood Plan - Councillor M Hill. 105 Councillor Hill had spoken about this at a recent TDC Area Advisory Meeting and had been advised that the only way for Parishes to have an into in the North Devon and Torridge Local Plan is for a Neighbourhood Plan to be recognised and adopted. Being so close to the Parish Council election, this matter will be an item on future Agendas when the next 4 year term of office for the Parish Council has commenced. 22/23. Finances. 107 22/23. Payments to be authorised: 107.1 Proposed by Councillor Spittles, seconded by Councillor Hancock and unanimously agreed that the following payments were authorised: Clerk a. Sue Squire: February 2023 salary £439.68 Expenses (broadband, mileage, photocopying) £ 19.90 £459.58 Bucks Mills Village Hall – Hire (February 2023 - £25.00) (January 2023 - £20.00) £45.00 b. Income and Bank Account Balances: NatWest Current Account as at 21/2/23: £481.61 NatWest Business Reserve Account as at 21/2/23: £24,552.03 This included monthly interest of £17.21. c. 2023/24 Budget & Precept. TDC had acknowledged receipt of the form Clerk to requesting the Precept. forward d. Parish Council Annual Grants. Councillors had been forwarded with details of amounts to Cllrs the requests from Organisations. 22/23. Correspondence received. Emails from various agencies had been forwarded to 108 Councillors. 22/23. Response to correspondence received and included under the Public Comment Clerk to inform TDC 109 Session. forcement Alleged breach of planning permission by the creation of a gateway in a Devon bank & DCC on the road to Duerdon. Highways 22/23. Date and time of next meeting: Tuesday, 21 March 2023 at 7pm at Woolsery 110 Sports and Community Hall. It will commence with the Annual Parish Meeting followed by the scheduled Parish Council Meeting. The meeting ended at 9.25pm. **Summary of Decisions:** ➤ Minutes of the Parish Council Meeting held on 17 January 2023 Acceptance of work by electrician to connect electricity to the defibrillator in the telephone box > Planning > Payments These Minutes are agreed by those present as being a true record. Date: Chair of Woolsery Parish Council.