

WOOLSERY PARISH COUNCIL.

TO ALL COUNCILLORS: You are summoned to a Parish Council Meeting on Tuesday, 21 October 2025 in **Bucks Cross Village Hall** at 7.30pm

The Agenda is below.

Sue Squire, Parish Clerk. 15 October 2025

1.	Public Comment Session. <u>Members of the public are not permitted to speak after this item.</u>
2.	Declarations of Interest.
3.	Apologies. Councillor H Freeman.
4.	Approval of the Minutes of the Parish Council Meeting held on 16 September 2025.
5.	Reports:
5.1	County Councillor R Julian. To receive a report on the following: ▪ State of road between Woolsery and Bradworthy. (Email of 18/7/25 refers) ▪ State of road between Cranford and Bucks Cross. (Email of 19/7/25 refers) ▪ Trench across road outside Woolsery Primary School.
5.2	District Councillors Andrews; Dart; Harding.
5.3	Clerk's Report: (Where not mentioned elsewhere on the Agenda)
5.3.1	Made payments by BACS
5.3.2	Bus shelters. Advised HCDC that their quotation had been accepted in respect of the ongoing maintenance.
5.3.3	Tree care. Advised Mr B Trevor that his quotation had been accepted in respect of works to trees.
5.3.4	Ordered Poppy Wreath, to be delivered to Cllr Spittles.
	Parish Councillors:
5.4	H Freeman. Apologies given.
5.4.2	D Hancock
5.4.3	R Heywood
5.4.4	M Hill
5.4.5	S Hill
5.4.6	S Salvidant
5.4.7	L Spittles ⇒ Reported overgrown Footpath 2 to DCC Public Rights of Way (PRoW) Warden and has been advised that the cutting programme for this year has ended, with contractors working on maintenance. At the suggestion of the Clerk, the question was asked if the Parish Council could pay a contractor to do the necessary work and this was welcomed by DCC PRoW. - To consider obtaining a quotation for the work or, due to the fact that it requires attention for members of the public, including horse riders, to enjoy recreational facilities without interruption, request a contractor to carry out the work as soon as possible. ⇒ Is planning to attend a meeting of the Torridge Collaborative where a speaker from the Devon Association of Local Councils will cover, among other items, the topic of the Precept. It is for this reason that the Chairman feels that the 2026/27 Precept and Budget should not be set until after

	this information is known, and consequently, the Budget setting will be included on the Agenda for the meeting on 16 December.																		
6.	Matters Arising from the Minutes of 16 September 2025.																		
6.1	Parish Council Website. Three quotations had been requested and more details will be given.																		
6.2	South West Water First Time Sewerage Application. To discuss this further as a result of the drop in session on 16/9/25, subsequent communication from residents and the Chairman's email correspondence with TDC's Environmental Protection Officer, particularly in connection with the authority's assistance with an appeal, should SWW not proceed with the application. The Parish Clerk of the adjoining Parish, Parkham, the joint applicant to the original application, is being kept informed of all correspondence and developments for circulation to Councillors.																		
7.	Planning & Planning Correspondence.																		
7.1	To consider the following Application: 1/0754/2025/FUL – Erection of no. 1 dwelling and associated works (self build) – barn at Grid Reference 232650 120955, Woolsery. The deadline date for the Parish Council's response is 20/10/25 and the planning officer has agreed to an extension so that the application can be considered at this meeting. https://publicaccess.torridge.gov.uk/online-applications/simpleSearchResults.do?action=firstPage 1/0769/2025/FUL – new agricultural storage building – Wendon Cottage, Woolsery. The deadline date for the Parish Council's response is 27/10/25. https://publicaccess.torridge.gov.uk/online-applications/simpleSearchResults.do?action=firstPage																		
7.2	Planning Correspondence. None at the time of preparing the Agenda.																		
8.	Finance.																		
8.1	Balances will be tabled.																		
8.2	Budgetary figures for September 2025; bank reconciliation and details of payment document for signature by the Chairman, Vice Chairman and Clerk will be circulated to Councillors to comply with Financial Regulations.																		
8.3	To approve and authorise the following payments. <table border="1" data-bbox="186 1370 1461 1579"> <tr> <td>8.3.1</td><td>BACS</td><td>Mrs S Squire</td><td>October 2025 salary and expenses Salary. £534.39 Expenses. £ 18.70</td><td>£553.09</td></tr> <tr> <td>8.3.2</td><td>BACS</td><td>HMRC</td><td>PAYE</td><td>£133.60</td></tr> <tr> <td>8.3.3</td><td>BACS</td><td>Mrs L Spittles</td><td>Reimbursement for the purchase of bulbs for the Bucks Cross village planters</td><td>£81.99</td></tr> </table>				8.3.1	BACS	Mrs S Squire	October 2025 salary and expenses Salary. £534.39 Expenses. £ 18.70	£553.09	8.3.2	BACS	HMRC	PAYE	£133.60	8.3.3	BACS	Mrs L Spittles	Reimbursement for the purchase of bulbs for the Bucks Cross village planters	£81.99
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8.4	To note that the second tranche of the 2025/26 Precept, amounting to £9,000.00 has been credited to the Parish Council's bank account by TDC.																		
9.	To consider a response to items raised under the Public Session.																		
10.	Correspondence. Various emails and publications have been circulated to Councillors.																		
10.1	TDC. Housing and Economic Land Availability Assessment Publication (HELLA) and Call for Sites. Email circulated to Councillors on 18/9/25. This item forms a key part of TDC and NDC's on-going work to prepare an update to the joint North Devon and Torridge Local Plan, as part of the People and Place Project. To discuss possible sites that could be identified for a response to be given to TDC.																		

	The letter from TDC continues: 'It should be emphasised that the call for sites forms part of the initial stages of preparing a local plan and there will be more opportunities for town and Parish Councils, and the wider community to engage in the process as it moves forward. We will work closely with Town and Parish Councils to understand the key priorities for your local areas and explore how the policies and strategies of the local plan can best respond to the issues facing your communities. We will keep you update as work progresses with the preparation of the new Local Plan and provide further detail on how we will involve Town and Parish Councils in this process.
10.2	TDC. Annual Rough Sleeper Estimate in November. Details were circulated to Councillors on 24/9/25.
11.	Date and time of next meeting: Tuesday, 18 November 2025 at 7.30pm in Woolsery Sports and Community Hall.