

**A Parish Council Meeting of  
Woolfardisworthy Parish Council is to be held on  
Tuesday, 19 November 2024 in  
Woolsey Sports and Community Hall  
at 7.30pm.**

**All Councillors are hereby summoned to attend for the purposes  
of the following business.**

Members of the press and public are also invited to attend.

*Sue Squire*

Sue Squire, Parish Clerk for the Parish Council

Date: 14 November 2024

**Members of the public wishing to speak on any item on the  
Agenda may do so under 'Representations from the Public'. The  
time limit for speaking is limited to 3 minutes.  
The public are not permitted, under Standing Orders, to speak or  
take part in the meeting before or after this item.**

1. **Public Comment Session**
2. **Apologies.** Councillor Heywood. Please see Item 7.3.1.  
**A letter of resignation has been received from former Councillor B Beech.**  
TDC has been informed and a poster advertising the vacancy is awaited.  
Mr Beech has been thanked for his time as a Parish Councillor.
3. **Declaration of Personal / Prejudicial Interest for items on the Agenda**  
All Members are reminded that all interests must be declared prior to the item being discussed or, if it is realised during the meeting that an interest has arisen, it must be declared at that time.
4. **Minutes.**
- 4.1 **Minutes of the Parish Council Meeting held on 15 October 2024 to be approved and signed as a true and accurate record.**
5. **To consider items raised at the last meeting:**
- 5.1 **Dog Bin.** Councillors D Hancock and S Hill to advise a location for Move 1 as a result of a site visit.
- 5.2 **Grit Bin at Cranford Water.** Councillors D Hancock and S Hill to advise a location for the bin.
- 5.3 **2025 Black bag distribution.** To discuss further.
- 5.4 **To discuss the 2025 Annual Parish Meeting format.**
6. **Clerk's Report:**
- 6.1 **Bus Shelter at East Park.** Westward Housing Association has been approached as to whether they have any objections to the shelter being constructed on this site.
- 6.2 **Airband.** The Clerk advised the company that the Parish Council did not have any objections. A Wayleave was sent for completion which was circulated to Councillors for checking before signing and returning and for which confirmation is awaited by the Clerk.
- 6.3 **Enquiries had been made regarding the current position regarding the SWW First Time Sewerage Application for Bucks Mills.**
- 6.4 **Invited the North Devon Coast National Landscape (NDCNL), formerly the AONB, to give a presentation at the January 2025 meeting to be held at Bucks Cross Village Hall.** This has been agreed.

- 6.5 **Informed the NDCNL that the information board at Bucks Mills car park was in a poor condition.** As a result, a Sustainable form had been provided for the Parish Council to follow up a grant, although the historic details had been advised to the NDCNL in the original communication and the fact that the board did not belong to the Parish Council.
- 6.6 **Submitted planning responses to TDC**
- 6.7 **Made payments**
- 6.8 **Requested a presentation in connection with an Emergency Plan from Devon Communities Together who thought that a joint presentation at Woolsery inviting neighbouring Parishes would be beneficial.**
- 6.9 **Advised TDC that there were no known rough sleepers in the Parish.**
- 6.10 **Asked for more details in connection with SWW's upgrading of the sewerage system in Woolsery.**
- 6.11 **Arranged for Poppy Wreath to be delivered to Councillor Hancock.**
- 6.12 **Ordered 15' Norway Spruce Christmas Tree from Stacey's Trees.**
- 6.13 **Booked Woolsery and Bucks Cross Halls for the 2025 meetings.**
- 6.14 **Overgrown trees at Old Market Drive and Church Green.**
7. **Reports from County, District Councillors and Parish Councillors**
- 7.1 **County Councillor J Wilton-Love.**
- 7.2 **District Councillors.**
- 7.3 **Parish Councillors**
- M Hill** (1) **To consider lobbying the Government regarding farm proposals recently announced as a way of supporting Councillor Heywood, and other farmers and small businesses.**  
 (2) **Housing Needs Survey.** To advise on research into a cheaper printing alternative for the Survey.  
 (2) **Reflective arm bands for walkers seen between Cranford and Bucks Cross.**
- D Hancock** **Home Guard huts.** To advise on his conversation with the landowner.
- S Harding**
- R Heywood** (1) **To discuss Councillors' allowances providing a range of suggested options.** Deferred to the December meeting.
- S Hill**
- S Salvidant**
- L Spittles**
8. **Planning.** At the time of preparing the Agenda, there were no planning applications to consider.
- 8.1 **Planning Correspondence: Enforcement:**
- 8.1.1 **Beach Huts, Bucks Mills.** The TDC Enforcement Officer has advised 'the enforcement case has been closed with no further action being considered or taken. As the land belongs the Council, it is not possible to take enforcement action against ourselves'.
9. **Finances.**
- 9.1 **Payments to be authorised:**
- a. **Sue Squire:**
- |   |         |                |
|---|---------|----------------|
| November 2024 salary                      | £510.93 |                |
| Expenses (broadband/photocopying/mileage) | £ 15.75 | <b>£526.68</b> |
- b. **HMRC PAYE** **£127.60**

- c. **Ms L Hutchings.** Reimbursement for Reg 123 Domain Name. **£14.39**
- d. **Woolsery Sports & Community Hall.** Hire for November & December. **£16.00**
- e. To award the Tender for maintenance of bus shelters at Woolsery and Bucks Cross.
- f. To set the 2025/26 Precept and Budget.  
Part of this process will involve a review of the Clerk's salary under Part II Confidential, when the Clerk including members of the public, County and District Councillors, will leave the room for this personnel item to be considered.
- g. **Income and Bank Account Balances** – to be tabled

**10. To consider a response to items raised under the Public Session.**

- 11. Correspondence received.** Emails from various agencies have been forwarded to Councillors.

**11.1 Ministry of Housing, Communities & Local Government. Open Consultation enabling remote attendance and proxy voting at local authority meetings.**

A consultation is running from 24 October 2024 for 8 weeks and seeks view on the detail and practical implications of allowing remote and hybrid attendance and proxy voting at local authority meetings in England.

The scope of the consultation is that the government is consulting on introducing powers for local authority members to apply to the relevant authority for a dispensation to attend formal council meetings remotely and vote by proxy in certain circumstances. If any changes to legislation are made as a result of this consultation it would apply to England only local authorities including a Parish Council.

Individuals, including elected Parish Councillors can respond, as can a Parish Council as a whole.

Councillors were circulated with details on 25/10/24 which gave full details of the questions asked in the consultation. To consider responding as a Parish Council.

- 11.2 Connecting Devon and Somerset (CDS Update).** Email received on 4/11/24 and circulated to Councillors advising that the planned roll-out of broadband in the Parish will not be going ahead.

- 11.3 Devon Wildlife Trust.** Offer of a free tree. Councillors will be given the details ahead of the meeting.

- 11.4 TDC – Torrington Area Advisory Group Meeting.** 20/11/24, 6pm, Castle Hill Community Centre, Torrington.

- 12. Date and time of next meeting:** Tuesday, 17 December 2024 at Woolsery Sports and Community Hall at 7.30pm.