

Notice is hereby given that

**A Parish Council Meeting of
Woolfardisworthy Parish Council is to be held on**

Tuesday, 17 January 2023

in Bucks Cross Village Hall at 7.30pm

This is due to a road closure in Woolsery from 16/1/23.

All Councillors are hereby summoned to attend for the purposes of the following business.

Members of the press and public are also invited to attend.

Sue Squire

Sue Squire, Parish Clerk for the Parish Council

Date: 10 January 2023

AGENDA

- 1. Public Comment Session**
 - 1.1 Email from a resident regarding Higher Town Farm.**
 - 1.2 Email from a resident regarding the procedure for advertising the meeting on 5/1/23.**
 - 1.3 Email from a resident addressed to the Clerk which has been circulated to Councillors.**
 - 1.4 Copy correspondence from a resident to TDC regarding the Manor Inn Planning Application.**
- 2. Apologies.** Councillor S Raffe who has tendered his resignation from the Council, the MXB Sub Committee and as Footpath Warden in connection with the Parish Paths Partnership Scheme.

The Parish Paths Partnership Scheme Annual Survey has to be completed and returned to Devon County Council Public Rights of Way Department by 15 February 2023. Councillors will be asked if they can walk the Public Footpaths / Bridleways / Byways and complete the relevant form for that path, noting if any work is required. The Clerk will complete and return the expenditure form which will have a 'nil' amount as there has been no expenditure on Public Footpaths, Bridleways or Byways in the Parish in the past year.
- 3. Declaration of Personal / Prejudicial Interest for items on the Agenda**

All Members are reminded that all interests must be declared prior to the item being discussed.
- 4. Minutes of the Parish Council meeting held on 20 December 2022 and 5 January 2023 to be approved and signed as a true and accurate record.**
- 5. Clerk's Report:**
 - 5.1 Dog Bins for Bucks Mills.** The Clerk is in email correspondence with TDC about an additional dog bin in the mini car park halfway up the hill.
 - 5.2 Woolsery Primary School.** The Chair of Governors has sent a reply to the insurers question which will be reported.
 - 5.3 Defibrillator and cabinet in former BT Telephone Box in Woolsery.** These have been received by the Clerk who brought them to the Planning Meeting on 5/1/23. To arrange for an electrician to fix the device.
 - 5.4 SWW concrete pillar.** A reminder has been sent to BT for a reply.
 - 5.5 Black Refuse Bags.** Distribution day is Saturday 11 February 2023. To confirm the arrangements regarding leaflets to be included and the wording.
 - 5.6 Bucks Cross Notice Boards.** Mr B Butler has confirmed that he will contact Mr C Braund so that a meeting with him and residents can be organised.
 - 5.7 Bucks Straight Lighting.** The Clerk is waiting for a reply from DCC Lighting Department regarding the timing of the lights being on and one street light that appears to have been knocked or moved, causing the light to shine differently from others.

- 6. Reports from County Councillor, District Councillors and Parish Councillors**
- 6.1 Councillor Heywood** is drafting a letter to Ofcom conveying concern about the workmanship of Airband, for approval at this meeting.
- 6.2 Councillor Harding** has received confirmation that the 30mph speed sign on the Woolserly – Clovelly road has been repaired.
- 6.3 Councillor Hancock** to confirm he has spoken to the car owner in Manor Park. Separately, the Clerk has advised the PSCO of the times when the vehicle is parked which causes problems.
- 6.5 Councillor M Hill** to confirm that the village planter sponsorship plaques have been produced.
- 6.6 Councillor M Hill** to confirm that he has contacted TDC regarding the ownership position with the Land Registry relating to land in Woolserly.
- 7. Planning Applications.**
- 7.1 At the time of preparing the Agenda, there were no planning applications to consider.**
- 7.2 Planning Correspondence: Decisions, Enforcement & Appeals.**
- 7.2.1 Application 1/0838/2021/FUL – Change of use of land to Animal Rescue Centre including erection of office building and animal shelters – land at Grid Reference 233424 118058, Woolserly.** To note that the Planning Appeal has been dismissed and the Application has subsequently been refused.
- 7.2.2 Cornerstone.** Proposed upgrade to existing radio base station installation at Higher West Town Farm, Woolserly. Details have been circulated to Councillors.
- 7.2.3 To note the following Torridge District Council Decision Notices:**
- Approvals:**
- ❖ **Application 1/0368/2022/FUL** – Proposed new bakery and public space, along with new garden enclosure to Variation of condition 4 of Planning Approval 1/0410/2021/FUL (Bakery use and Hours Restriction) – land adj. The Post Office, Chapel Street, Woolserly.
 - ❖ **Application 1/1023/2022/FUL** – Part retrospective application for the change of use of agricultural land to residential garden – land at 3 Lower Town, Woolserly
 - ❖ **Application 1/1020/2022/FUL** – Erection of commercial storage building – CES Wise Shotblast Services, Newpark Workshop, Woolserly, EX39 5QT
- 8. Affordable Housing.** Councillor M Hill.
- 9. Neighbourhood Plan.** Councillor M Hill.
- 10. Update from MXB Sub-Committee.** Councillor Heywood.
- 11. Finances**
- 11.1 Payments to be authorised:**
- a. **Sue Squire:**
- | | | |
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| January 2023 salary | £439.68 | |
| Expenses (broadband, mileage, photocopying) | £ 19.90 | £459.58 |
| Woolserly Sports and Community Hall Room Hire for Nov & Dec | | £ 42.00 |
- b. **Income and Bank Account Balances** – to be tabled
- c. **To agree the 2023/24 Budget & Precept.**
- d. **Parish Council Annual Grants.** The Clerk has contacted various organisations who usually receive a grant to remind them that the deadline date is 11 February 2023.
- 12. Correspondence received.** Emails from various agencies have been forwarded to Councillors.
- 13. Response to correspondence received and included under the Public Comment Session.**
- 14. Date and time of next meeting:** Tuesday, 21 February 2023 at 7.30pm at Bucks Cross Village Hall.