**Notes of Woolsery Parish Council meeting held on 18/10/22 in Woolsery Sports and Community Hall.**

The meeting was chaired by Councillor M Hill and attended by Councillors Beech, Hancock, Heywood, S Hill, Salvidant, Spittles, three members of the public (2 after the co-option item) and the Parish Clerk.

**Councillor Brian Beech was co-opted** onto the Parish Council, filling the last remaining vacancy. The Parish Council is now up to full strength.

**Public Comment Session.** Representations regarding outdated information in the Parish News, potholes at Ash Bridge, enforcement at Higher Town, and letter from Woolsery Primary School.

**Apologies** were received from Councillors S Harding (District) and Raffe.

**Declarations of Interest.** Councillor Hancock declared a Personal Interest as a neighbour relating to a planning application.

**The Minutes of the last meeting** held on 26 September 2022 were approved and signed as a correct record.

**Clerk’s Report.** The following items were covered:

* Adoption of BT telephone box in Woolsery. Telephony is being removed.
* Overnight camping in Bucks Mills Car Park. TDC said signage would be reviewed to include ‘no overnight parking’ but it was reported that the signs already say this and the authority is to be asked if they are in agreement with a height limiter.
* Yellow painted stones. DCC Highways response was not considered adequate and further representations to be made.
* South West Water Concrete Pillar. Customer Services are dealing with this item.
* Annual Distribution of black refuse bags. Councilllors Heywood and S Hill are to liaise for prices and placing the order with a view to these being distributed together with an A5 handout inviting parishioners to give ideas for a future alternative scheme, at the beginning of November.
* TDC Climate Emergency Declaration reply. The Clerk is continuing to chase this.
* Upvc doors at Bucks Cross Village Hall. It was proposed, seconded and agreed that the doors are gifted to the Village Hall.
* Dog Bins for Bucks Mills. The Clerk is waiting for a reply from TDC as to whether they would (1) supply one and (2) empty it and if so, the cost.
* Cleaning of bus shelter at Bucks Cross. TDC say it belongs to DCC, who are to be contacted about future cleaning as a duty of care and to avoid a potential health hazard.
* Grass cutting at School junction on Clovelly – Bradworthy road. A reply from DCC Highways is expected.
* Grit Bin. Its removal to the other side of the road is not opposed by the Neighbourhood Highways Officer who has passed the details to DCC Highways Development Control and a reply is awaited.
* Clothes Bank. A Risk Assessment form has been supplied for completion.
* Bucks Mills – First Time Sewerage. TDC say that SWW’s agreement in principle to provide a scheme is a notable step forward.
* Bradworthy Parish Council – Community Speedwatch Group. They have been advised that Woolsery Parish Council is not interested in taking up the suggestion.
* Bucks Mills Notice Boards. TDC confirm they do not own them. Councillors supported the funding application to renew the signs if it includes the frame and supports but it was reconfirmed that the notice boards are not a Parish Council asset.

**Reports.** No County or District Councillors present. Councillors raised a number of items to be followed up.

**Planning.** 1/0940/2022/CPL (Certificate of proposed lawful use) at Wendon Cottage, Woolsery. The Parish Council is not a statutory consultee.

1/0927/2022/FUH – 3 Beuvron Close, Woolsery. Councillor Hancock declared a Personal interest.

Response of ‘No comment’ to be submitted and ratified at the November meeting.

**Planning Correspondence.**

* No TDC Decision Notices
* **Update regarding the enforcement case at High Town.** Councillor M Hill had made efforts to speak to the enforcement officer. The case had been passed to another person who would need at least a month to disseminate all the information.
* **Little Acres Application.** A response from the planning officer was noted following this Council’s enquiry.

**Affordable Housing.** Councillor M Hill advised this was progressing.

**Parish Plan.** Councillor M Hill suggested setting up a Sub Committee to investigate a Neighbourhood Plan, which carries more weight than a Parish Plan. Councillors M Hill, Beech and S Hill will look into the feasibility of this and report back at the next meeting.

**Old Market Drive Parking.** Councillor M Hill had not been able to speak to the owner of the vehicle and will write a letter on behalf of the Parish Council. Residents advised to contact the Police if the vehicular activity is felt to be unlawful.

**Overhanging hedges and vegetation – Copper Hill.** The Clerk is to send a letter to the owner of the property asking that the relevant action is taken.

**Village Gateway Planters – Sponsorship Plaques.** Councillor Raffe had supplied the names of the sponsors for the plaques to be completed.

**Replacement notice board at Woolsery.** Deferred to the next meeting.

**Asset Register.** Councillor S Hill had put the details on a spreadsheet and Councillors will continue to study and update as necessary.

**Finance.** Payments were approved and balances given.

**Correspondence.** Emails from various agencies had been forwarded to Councillors.

**Response to items received under the Public Comment Session.** The letter from Woolsery Primary School was deferred to the November meeting pending clarification of a few items.

**Date and time of next meeting:** Tuesday, 15 November at 7.30pm at Woolsery Sports and Community Hall, during which the 2023/24 budget and Precept will be set.